



**2016 /2017 Addendum
for the 2014/2015
University of Swaziland
Calendar**

PREAMBLE

1. A student registered in the non-Credit System (continuing student) shall be governed by the 2014/2015 University Calendar and 2015/2016 Addendum.
2. The Regulations in this Addendum replace similar Regulations in the 2014/2015 University Calendar.
3. There are new Regulations which have been included in this Addendum.

STUDENT INFORMATION

- 1.20 Application for Entry
- 1.22 No application can be considered if all the forms and other requirements outlined in the admission regulations have not been received by the due date.

010.00 ACADEMIC GENERAL REGULATIONS

- 010.12 If a student is unable to attend classes due to illness, he/she should notify the Dean of Student Affairs or Co-ordinator of Student Services in the case of the Institute of Distance Education of this fact as soon as possible. Certification from a recognised health officer is required in support. Prior permission or good supporting evidence will be necessary for circumstances other than ill health.
- 010.13 A student who is found to have gained admission at the University on the basis of fraud shall be de-registered and dismissed from the University. Such person shall forfeit any money he/she may have paid to the University.
- 010.14
 - (a) The University shall withdraw a certificate or diploma or degree awarded to any person who may be found to have been awarded such certificate, diploma or degree on the basis of fraud and such person shall forfeit any money he/she may have paid to the University.
 - (b) The University shall withdraw a certificate or diploma or degree awarded to any person who may be found to have been awarded such certificate, diploma or degree on the basis of an error on the part of the University.
- 010.15 The registration form, current University Calendar and any other regulation applicable during the year/semester of registration shall be the contractual agreement between the student and the University.
- 010.16 Unless otherwise directed by the Senate, a student shall be bound by the terms of the University Calendar for the current year of registration.

Addendum for the 2014/2015 University Calendar

010.17 Notwithstanding Regulation 010.16, the 2008/2009 University Calendar in respect of:

(a) Unsemesterised course structure;

and

(b) External Examiners, shall continue to be applicable with respect to Year 6 in the Institute of Distance Education (IDE) .

010.18 It shall be the responsibility of each student to familiarise himself/herself with the contents of the current copy of the University Calendar.

010.19 Copies of the Calendar shall be kept in the Library, offices of Faculty Tutors/ Academic Coordinators, office of the Dean of Student Affairs, offices of the Faculty Administrators and may be made accessible electronically.

010.20 APPLICATION TO THE UNIVERSITY

010.21 No application can be considered if all the forms and other requirements outlined in the admission regulations have not been received by the due date.

010.22 An offer of admission is valid only for the academic year for which it is made. A candidate who, for whatever reason, is unable to take it up may reapply in the normal way in subsequent years.

010.23 A final year UNISWA student is eligible to apply for a higher qualification at the University. Such an applicant's recommendation shall be made after the release of the end-of-year results.

010.30 REGISTRATION

010.31 Registration shall take place at the beginning of the academic year/semester or at such time as may be prescribed by the Senate.

010.32 A student who has not paid all previous semester fees, in full, shall not be allowed to register for the subsequent semester.

010.33 The fees for any semester must be paid at registration per semester in the following manner:

(a) A student who is sponsored by Government and/or one or more reputable local and international organisation(s) must provide written proof of sponsorship before he/she is allowed to proceed with the registration process. These sponsors will be required to pay the fees in full in the first semester.

- (b) A self-sponsored student shall normally pay the tuition fees in full at registration. A student who is unable to pay full fees may be allowed to pay tuition fees in tranches in the following manner:
 - (i) An initial payment of 40% of the tuition fees for the first semester plus administration fees shall be paid at registration at the beginning of the first semester.
 - (ii) The balance of the first semester fees shall be paid by the first of November of that semester.
 - (iii) The first instalment of the second semester fees, which shall be equivalent to 40% of the total tuition fees for that semester shall be payable at registration in January.
 - (iv) The balance of the second semester fees shall be paid by the first of March of that semester.
 - (c) A repeating student shall pay the full amount for courses per semester.
 - (d) Bank guaranteed cheques should be crossed and made payable to the University of Swaziland. Only cash payments may be made directly to the University's bank account indicated by the Bursar to students and sponsors.
 - (e) Scholarships administered by the University shall be awarded on the understanding that any moneys received on behalf of the student will not be repayable should the student abandons his/her studies or deregisters without the permission of the University.
 - (f) Tuition fees for the first semester are not refundable after the registration period. Second semester fees shall only be refundable to the sponsor if the student formally withdraws from the University before the first day of the semester (first day of lectures).
 - (g) A student receiving instruction from the University who owes it any amount shall have his results withheld until such fees are paid in full.
- 010.34 Late Registration is permitted for up to seven (7) working days after the commencement of lectures as stipulated in the University Calendar. Registration beyond this grace period may be permitted by the Vice Chancellor for a period of up to seven (7) working days, provided evidence of official delay beyond the control of the student is produced.
- 010.35 A student who wishes to drop a course (s)/subject (s) shall do so by completing a form obtainable from the Faculty Tutors/Coordinators within six (6) weeks after the commencement of lectures in that semester. There shall be no refund for dropped course(s).
- 010.36 A student who wishes to change his/her specialisation shall apply to the Senate. Such an application shall be done before the end of the registration period of that semester.

010.40 EXEMPTIONS

- 010.41 A student may be exempted from taking a course(s) under the following conditions:
- (a) A student who has been admitted into a programme and is a holder of a certificate/diploma/degree from the University of Swaziland may be exempted from an equivalent course(s) offered in that programme.
 - (b) A student who has taken and passed a course(s) at the University of Swaziland can bank credits up to a maximum of ten consecutive semesters. Such a student, upon re-joining the University, shall be exempted from the course(s) if the course(s) and / or programme is still offered. Once such exemption has been granted, the programme for which the student is currently registered will be credited with the original mark(s) obtained for the credit course(s) and the corresponding grade points.
 - (c) Exemption may be given to a student if such a student took a course(s) for credit at another recognised university or institution within ten semesters prior to registration at the University of Swaziland.
- 010.42 Normally, a student shall be required to apply for exemption from a course(s) done and passed at the University of Swaziland or at a recognised university or institution shall do so in writing to the Director (Academic) within 14 days after registration period in that semester.
- 010.43 The Dean of the Faculty/Director of the Academic Institute, in consultation with the head of the relevant department, may grant exemption from a course(s) done and passed at the University of Swaziland or another recognised university or institution.
- 010.44 A student may only be refunded for a maximum of two exemptions

010.50 CONTINUOUS ASSESSMENT REGULATIONS

- 010.51 There shall be a minimum of two tests for each semester course.

011.20 Procedure during the Examination

- (e) *Smoking, eating, drinking and/or operating electronic-communication devices*
Eating, drinking, smoking and/or operating electronic communication devices shall not be permitted in the examination room.

011.30 Misconduct in an Examination and Penalties

Misconduct in an examination and possible penalties include the following:

- (a) Failure to follow the instruction(s) of the invigilator(s).

Penalty: An oral warning and/or expulsion from the examination room.

- (b) Taking into the examination room, or possessing whilst in that room any book(s), note(s), duffle bag(s), cap(s), cellular phone(s), electronic communication devices, brief case(s), handbag(s), pencil case(s), calculator cover(s) or other material which has not been authorised.

Penalty: A zero grade for the examination.

- (c) The use of any answer book, writing material or other material not supplied by the University or taking out of the examination room the answer book.

Penalty: A zero grade for the examination.

- (d) Aiding or attempting to aid, soliciting or attempting to solicit aid from another candidate directly or indirectly or communicating with another candidate(s) in any manner whatsoever.

Penalty: A zero grade for the examination and suspension for one academic year.

- (e) Writing information or possession of written information, regardless of relevance, on any part of a candidate's body during the examination.

Penalty: A zero grade for the examination.

- (f) Consulting or trying to consult, during the examination, any books, notes, mechanical or electronic gadgets or other materials, or any other person while temporarily inside or outside the examination room.

Penalty: A zero grade for the examination and suspension for one academic year.

- (g) Destroying or swallowing any foreign material.

Penalty: A zero grade for the examination and suspension for one academic year.

- (h) Impersonating another candidate or allowing one self to be impersonated.

Penalty: A zero grade for the examination and suspension for one academic year.

- (i) Such behaviour as may in the view of the invigilator prejudice the performance of other candidates.

Penalty: A zero grade for the examination and suspension for one academic year or expulsion from the University.

(j) Any misconduct deemed to be very serious by the Senate.

Penalty: A zero grade for the examination and expulsion from the University.

(k) The Senate shall reserve the right to investigate the source of, and take appropriate action on any unauthorised material found on a candidate's seat, desk or immediate vicinity thereof during the examination, and/or after the candidate had left the examination room.

012.01 Misconduct in Tests

The following shall constitute misconduct in a test:

(a) Possessing in the test room any book(s), note(s), duffle bag(s), brief case(s), cap(s), mechanical and electronic devices, handbag(s), pencil case(s) or other material which has not been authorised after the commencement of the test.

Penalty: A zero grade for the test.

(b) The use of any answer book, writing or blotting paper other than that supplied by the lecturer.

Penalty: A zero grade for the test.

(c) Aiding or attempting to obtain aid directly or indirectly.

Penalty: A zero grade for the test.

(d) Eating, drinking, smoking and/or operating electronic communication devices shall not be permitted in the examination room.

Penalty: A zero grade for the test

(e) Such behaviour as may in the view of the Lecturer prejudice the performance of other candidates.

Penalty: A zero grade for the test and expulsion from the test room.

030.00 GENERAL ACADEMIC REGULATIONS FOR CERTIFICATES AND DIPLOMAS

030.57 FAIL AND REPEAT, FAIL AND DISCONTINUE

- (a) A student who fails a course(s) at the end of a semester shall be allowed to repeat the failed course(s) on a part time basis twice. A student who is allowed to repeat the failed course(s), and fails for the third time, shall be discontinued from the programme.
- (b) Normally, an assessment of a repeating student's performance will be made at the end of each academic year, unless the student is discontinued or satisfies the requirements of the year and/or programme in the first semester.
- (c) A first year student who obtains an overall average of 35% or less will fail and will be required to discontinue from the programme.
- (d)
 - (i) A first year student who abandons classes without written approval of Senate will be awarded the result "Fail and Discontinue".
 - (ii) A repeating student who abandons classes without written approval of Senate will be awarded the result "Fail and Discontinue".
 - (iii) A non-repeating student in any other year of study who abandons classes will be awarded the result "Fail and Re-apply". Such an applicant will be subject to the consideration by the Admissions Committee in the usual way (obtaining, completing and submitting an application form by the first working day of March).
- (e)
 - (i) A student who is awarded a "Fail and Repeat" result and is unable to resume studies within the following two years shall apply to the Senate for re-admission not later than 30 June preceding the commencement of the academic year for which re-admission is sought. The Senate shall determine the level of entry and courses to be taken by such student.
 - (ii) A student who is awarded a "Fail and re-apply" result and is unable to resume studies within the following two years shall apply to the Senate for re-admission not later than 30 June preceding the commencement of the academic year for which re-admission is sought. The Senate shall determine the level of entry and courses to be taken by such student.

Addendum for the 2014/2015 University Calendar

- (iii) A student who is awarded a “Proceed” result but is unable to resume studies within the following two academic years shall apply to the Senate for re-admission not later than 30 June preceding the commencement of the academic year for which re-admission is sought. The Senate shall determine the level of entry and courses to be taken by such student.
- (f) Senate may fail and discontinue any student from the University or permit him/her to repeat the year if his/her work is not found satisfactory as specified in the Special Regulations of the Faculty concerned. The term “Fail and Discontinue” in this context shall mean as indicated below:-
“Fail and Discontinue” means that a person has to discontinue from the programme in which he has failed, but not from the University, and is free to apply for admission into another programme. Such an applicant will be subject to consideration by the Admissions Committee in the usual way.
- (g) When a student is allowed to repeat a course(s) before proceeding to the next year of his/her programme, any relevant subject averages and the overall average shall be re-calculated using the new results. The transcript of any such student shall reflect both the original and the new results.

030.72 TRANSFERS

- 030.74(c) A student who is allowed to transfer by the Senate and fails to take up the offer immediately shall apply for admission in the normal way.

030.76 WITHDRAWAL FROM STUDIES

- 030.81 (b) The level of entry and the courses to be taken by a student who withdrew and was unable to resume studies within the two following academic years, shall be approved by the Senate. Such an applicant will be subject to consideration by the Admissions Committee in the usual way (obtaining, completing and submitting an application form by the first working day of March).
- 030.81 (c) A student who has withdrawn from the University of Swaziland re-enter the programme in compliance with existing programme requirements. There is no guarantee that the University shall offer the same courses as at the time the student withdrew from the institution.
- 030.81 (d) A student who is granted permission to withdraw shall not be refunded all monies already paid to the University for that semester.

040.00 GENERAL ACADEMIC REGULATIONS FOR BACHELOR'S DEGREES

040.51 *FAIL AND REPEAT, FAIL AND DISCONTINUE*

A student who fails a course(s) at the end of a semester shall be allowed to repeat the failed course(s) on a part time basis twice. A student who is allowed to repeat the failed course(s), and fails for the third time, shall be discontinued from the subject or programme as the case may be.

(a) Normally, an assessment of a repeating student's performance will be made at the end of each academic year, unless the student is discontinued or satisfies the requirements of the year and/or programme in the first semester.

040.52 (a) A first year student who obtains an overall average of 35% or less will fail and will be required to discontinue from the programme.

(b) A first year student who abandons classes without written approval of Senate will be awarded the result "Fail and Discontinue".

(c) A non-repeating student who abandons classes will be awarded the result "Fail and Re-apply". Such an applicant will be subject to the consideration of the Admissions Committee in the usual way (obtaining, completing and submitting an application form by the first working day of March).

(d) A repeating student who abandons classes without written approval of Senate will be awarded the result "Fail and Discontinue".

(e) A student who is awarded a "Fail and Repeat" result and is unable to resume studies within the following two years shall apply to the Senate for re-admission not later than 30 June preceding the commencement of the academic year for which re-admission is sought. The Senate shall determine the level of entry and courses to be taken by such student.

(f) A student who is awarded a "Fail and re-apply" result and is unable to resume studies within the following two years shall apply to the Senate for re-admission not later than 30 June preceding the commencement of the academic year for which re-admission is sought. The Senate shall determine the level of entry and courses to be taken by such student.

(g) A student who is awarded a "Proceed" result but is unable to resume studies within the following two academic years shall apply to the Senate for re-admission not later than 30 June preceding the commencement of the academic year for which re-admission is sought. The Senate shall determine the level of entry and courses to be taken by such student.

040.81 TRANSFERS

- 040.82
- (a) A student who is enrolled in one programme may apply to the Registrar for a transfer to another programme not later than seven (7) working days before the last day of registration.
 - (b) A student who transfers from one programme to another may receive credits for any course (s) successfully completed in the previous programme, provided these are part of the new programmes.
 - (c) A student who transfers from one programme to another shall pay tuition for the new programme.
 - (d) A student who is allowed to transfer by the Senate and fails to take up the offer immediately shall apply for admission in the normal way.

040.88 WITHDRAWAL FROM STUDIES

- (e) The level of entry and the courses to be taken by a student who withdrew and was unable to resume studies within the two following academic years, shall be approved by the Senate. Such an applicant will be subject to consideration by the Admissions Committee in the usual way (obtaining, completing and submitting an application form by the first working day of March).
- (f) A student who has withdrawn from the University of Swaziland re-enter the programme in compliance with existing programme requirements. There is no guarantee that the University shall offer the same courses as at the time the student withdrew from the institution.
- (g) A student who is granted permission to withdraw shall not be refunded all monies already paid to the University for that semester.

**231.00 SPECIAL REGULATIONS FOR THE DEGREE PROGRAMME IN
COMMERCE**

YEAR 2

Semester III

| | | | |
|----------|--|----|----|
| AC 214 | Introduction to Cost and Management Accounting | 3L | 0P |
| AC 211 | Intermediate Financial Accounting I | 3L | 0P |
| AC 213 | Principles of Finance | 3L | 0P |
| ECON 201 | Microeconomics | 6L | 0P |
| BA 215 | Management Information Systems I | 3L | 3P |
| BA 221 | Marketing Management | 3L | 0P |
| BA 213 | Organisational Behaviour I | 3L | 0P |

Semester IV

| | | | |
|----------|--------------------------------------|----|----|
| AC 212 | Intermediate Financial Accounting II | 3L | 0P |
| BA 212 | Business Communications | 3L | 0P |
| MS 202 | Quantitative Techniques | 4L | 0P |
| BA 216 | Management Information Systems II | 3L | 2P |
| ECON 203 | Macroeconomics | 6L | 0P |
| BA 214 | Organisational Behaviour II | 3L | 0P |
| ST 220 | Inferential Statistics | 3L | 0P |

B. COM (MANAGEMENT)

YEAR 4

Semester VII

| | | | |
|---------|--|----|----|
| BA 440 | Strategic Management I | 3L | 0P |
| BA 438 | Operations Management I | 3L | 0P |
| BA 429 | Human Resource Development Labour Law | 3L | 0P |
| L304 | Labour Law | 6L | 0P |
| COM 400 | Internship Training | 3L | 0P |
| BA 420 | Purchasing and Supply Chain Management | 3L | 0P |
| COM 403 | Project | 0L | 3P |

Semester VIII

| | | | |
|---------|-------------------------------|----|----|
| BA 402 | Strategic Information Systems | 3L | 0P |
| BA 403 | Change Management | 3L | 0P |
| BA 441 | Strategic Management II | 3L | 0P |
| BA 439 | Operations Management II | 3L | 0P |
| BA 431 | e-Commerce | 3L | 0P |
| COM 403 | Project | 0L | 3P |

FACULTY OF SOCIAL SCIENCES

DEPARTMENT OF LAW

Departmental Regulations

641.16 LEGAL RESEARCH PAPER

- (d) Each student shall submit three copies of his/her completed research paper for examination by the supervisor, who shall examine the research paper and shall hand the same to the head of department. A student who fails to submit a research paper by the due date shall normally be awarded a zero grade.
- (n) Each student shall submit the research paper on or before the first day of the second semester examination in his/her final year. A student who submits a research paper which in the view of the Department requires more work shall have such research paper assessed and awarded a mark. If it is awarded a supplementable mark, the Senate may allow the student further time, up to the end of the supplementary examination period, to revise the research paper. It shall then be treated as a supplementary submission and shall not be awarded a mark higher than 59%. If the student fails to complete revisions in time, he/she shall be awarded a Fail grade.

DEPARTMENT OF SOCIOLOGY AND SOCIAL WORK DEPARTMENTAL REGULATIONS

- 1. The Department offers:
 - (a) Sociology as one major in a double major programme for the Bachelor of Arts degree in Social Science (BASS). Sociology may be taken with one of the following majors:
 - (i) Economics
 - (ii) Demography
 - (iii) Geography, Environmental Science and Planning
 - (iv) Political Science
 - (v) Public Administration
 - (vi) Statistics
 - (vii) Mathematics
- and**

- (b) Bachelor of Social Work (BSW) degree programme (see 643.00 Special regulations for the Bachelor of Social Work degree)

A. SOCIOLOGY AND SOCIAL WORK

1. The Department offers the following three streams within the Bachelor of Arts in Social Science (BASS) programme:
 - (a) General Sociology
 - (b) Industrial Sociology
 - (c) Social Work
2. A student intending to take Sociology as a major in Year 2 must take and pass SOC 101 in Year 1.
3. A student must take and pass all core and optional courses as indicated in each year of study. He/she may take any two elective courses offered by the department in their chosen stream in years 2, 3, and 4. The availability of staff will determine whether particular elective courses are offered in a given stream in any one academic year.
4. All core courses are taught for 6 hours per week and elective courses are taught for 4 hours per week in each semester.
5. The ratio of Continuous Assessment to Examination will be 1:1.
6. Course work will consist of a suitable combination of lectures, tests, assignments, tutorials and/or projects where applicable.
7. For SOC 402: Research Project, a student shall select a research topic which must be approved by the supervisor, assigned by the Department.
8. SOC 402 will be assessed by course work and final completed report in the ratio of 1:1.
9. All project reports shall be due and submitted on or before the first day of the second semester examination.
10. The examination for each 6-hour or more lecture course will consist of a 3-hour paper; that for each 4-hour lecture course will consist of a 2 hour paper.
11. A student not taking SOC 402 shall take SOC 413. Pre-requisites for SOC 413 shall be SOC 201 and SOC 301.

The NOTE is deleted.

B. BACHELOR OF SOCIAL WORK
643.00 SPECIAL REGULATIONS FOR THE BACHELOR OF SOCIAL WORK (BSW) DEGREE

643.40 ASSESSMENT

- (a) Assessment of the student's performance in the programme shall be based on both Continuous Assessment and Examination at a ratio of 1:1.
- (b) To proceed from Year 1 to Year 2, a student must obtain:
 - (i) A minimum of 50% in all Social Work courses; and pass in any pre-requisite(s)
 - (ii) An overall average of at least 50%; and
 - (iii) A Minimum of E grade in Statistics and in Mathematics.
- (c) To proceed from Year 2 and in subsequent years, a student must obtain a minimum of at least 50% in each course.

Research Project in Social Work

In Year 4, a student shall identify a possible research topic for Research Project (SWK 427) and develop a research proposal. He/she will be expected to submit the proposal and defend it by the end of Semester VII.

A student is expected to complete the research and submit a project a report on or before the first day of maximum Semester VIII. Failure to do will result in the student being awarded a zero grade for such work.

SWK 427 will be assessed by course work and final completed report in the ratio 1:1

Field Placement

- (i) A student an enrolled in the Bachelor of Social Work programme is required to complete and pass supervised field placement in Year 4.
- (ii) During Semester VIII (Year 4), a student is expected to do a semester-long field placement (SWK 430) in order to obtain the minimum number of placement hours (500 hrs) required in the Social Work profession for licencing purposes with the South African Association of Social Workers.

DEGREE STRUCTURE

YEAR 1

Semester I

| | | | |
|---------|---|----|----|
| SWK 113 | Introduction to Social Work and the Helping Process | 3L | 0P |
| SWK 115 | Introduction to Psychology I | 3L | 0P |

Semester II

| | | | |
|---------|---|----|----|
| SWK 114 | Generalist Social Work Methods | 3L | 0P |
| SWK 116 | Introduction to Psychology I | 3L | 0P |
| SWK 118 | Human Rights and Social Justice | 3L | 0P |
| SWK 120 | Introduction to Social Policy and the Social Protection | 3L | 0P |

YEAR 2

Semester III

| | | | |
|---------|--|----|----|
| SWK 223 | Social Work Processes and Human Diversity | 3L | 0P |
| SWK 225 | Skills in Interviewing and Counselling | 3L | 0P |
| SWK 227 | Aggressive Behaviours in Childhood and Early Adolescence | 3L | 0P |
| SWK 229 | Grief, Loss and Bereavement | 3L | 0P |
| SWK 231 | Introduction to Ethical Principles in Social Work Practice | 3L | 0P |
| SWK 233 | Social Development Policy and Planning | 3L | 0P |
| SWK 235 | Child Welfare Legislation, Policy and Practice | 3L | 0P |

Semester IV

| | | | |
|---------|---|----|----|
| SWK 228 | Theories of Human Behaviour | 3L | 0P |
| SWK 230 | Social Work in Schools | 3L | 0P |
| SWK 234 | Advocacy: Social Exclusion and Social Protection | 3L | 0P |
| SWK 236 | Law and Social Services | 3L | 0P |
| SWK 238 | Professional Development and Supervision in Human Services | 3L | 0P |
| SWK 240 | Managing Stress: Principles and Techniques for Coping, Prevention, and Wellness | 3L | 0P |

Addendum for the 2014/2015 University Calendar

Year 3

Semester V

| | | | |
|---------|--|----|----|
| SWK 323 | Social Work in Palliative Care | 3L | 0P |
| SWK 325 | Social Work and Spirituality | 3L | 0P |
| SWK 327 | Society and Mental Health | 3L | 0P |
| SWK 329 | Social Policy and Programme Analysis I | 3L | 0P |
| SWK 331 | Principles and Practice of Rehabilitation | 3L | 0P |
| SWK 339 | Community Psychology and Primary Health Care | 3L | 0P |

Semester VI

| | | | |
|---------|--|----|----|
| SWK 320 | Crisis Intervention | 3L | 0P |
| SWK 322 | Contemporary Issues in Working with Children and Families | 3L | 0P |
| SWK 324 | Social Work and Substance Abuse | 3L | 0P |
| SWK 326 | Sexuality, Sexual Diversity and Social Work Practice | 3L | 0P |
| SWK 328 | Contemporary Perspectives on Disabilities | 3L | 0P |
| SWK 330 | Gerontology | 3L | 0P |
| SWK 332 | Social Work with Women | 3L | 0P |

Year 4

Semester VII

| | | | |
|---------|--|----|----|
| SWK 423 | Legal Aspects of Social Work Methods | 3L | 0P |
| SWK 425 | Ethical Issues and Dilemmas in Social Work Practice | 3L | 0P |
| SWK 427 | Research Project in Social Work | 0L | 3P |
| SWK 429 | Forensic Social Work and Interviewing | 3L | 0P |
| SWK 431 | Psychological and Psychotherapy Interventions | 3L | 0P |
| SWK 433 | Social Policy and Programme Analysis II | 3L | 0P |
| SWK 435 | Violence in Families: Multilevel Intervention in Interdisciplinary Practice | 3L | 0P |

Semester VIII

| | | | |
|---------|--|----|---------|
| SWK 427 | Research Project in Social Work | 3L | 0P |
| SWK 428 | Seminar: Experiential Learning | 3L | 0P |
| SWK 430 | Fieldwork Practice: Linking Theory and Fieldwork | 0L | 12Weeks |

INSTITUTE OF DISTANCE EDUCATION (IDE)

BACHELOR OF COMMERCE (NEW PROGRAMME)

9.1.2 DEGREE ENTRANCE REQUIREMENTS FOR DIPLOMA HOLDERS

- (b) A holder of the Diploma in Commerce shall be eligible to enter Year 4 of the six-year Bachelor of Commerce degree. Such a candidate may require to take any other courses as directed by Senate.
- (c) A applicant to the Bachelor of Commerce degree with a Diploma in business-related studies from a recognised institution shall be eligible for admission. The Senate will determine the level of entry and courses to be taken.

14.0 SPECIAL REGULATIONS FOR THE CERTIFICATE IN PSYCHOSOCIAL SUPPORT

14.10 CLASSIFICATION OF THE CERTIFICATE

- 14.10.2 The classification shall be based on an overall average mark calculated from the average marks obtained in Years 1 and 2 of the certificate.

15.6 BACHELOR OF EDUCATION (PRIMARY)

15.6.1 ENTRANCE REQUIREMENTS

- 15.6.1.2 is deleted
- 15.6.1.3 is deleted
- 15.6.1.4 is deleted

15.7 BACHELOR OF EDUCATION (SECONDARY)

15.7.1 ENTRANCE REQUIREMENTS

- 15.7.1.3 is deleted
- 15.7.1.4 is deleted

LEVEL 1

Semester I

Commerce

- ECON 102 Principles of Microeconomics
- BA 112 Introduction to Business Computing
- MS 101 Algebra, Trigonometry and Analytic Geometry
- BA 111 Business Environment

Semester II

Commerce

- ECON 104 Principles of Macro Economics
- BA 113 Principles of Marketing
- MS 102 Calculus for Business & Social Science
- BA 114 Principles of Management

LEVEL 2

Semester III

Commerce

- AC 111 Introduction to Financial Accounting I
- ECON 201 Microeconomics

Semester IV

Commerce

- AC 112 Introduction to Financial Accounting II
- MS 202 Quantitative Techniques
- AC 102 Commercial Law
- ECON 203 Macroeconomics

LEVEL 3

Semester V

Commerce

- AC 211 Intermediate Financial Accounting I
- BA 211 Marketing Management

Semester VI

Commerce

AC 212 Intermediate Financial Accounting II

BA 212 Business Communications

LEVEL 4

Semester VII

Commerce

AC 320 Advanced Financial Accounting I

BA 213 Organisational Behaviour I

BA 304 Theory of Entrepreneurship

Semester VIII

Commerce

AC 421 International Accounting

BA 214 Organisational Behaviour II

BA 305 Applied Entrepreneurship