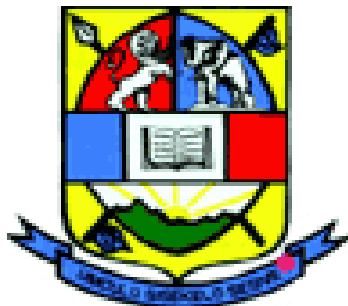


# UNIVERSITY OF SWAZILAND STUDENT AFFAIRS



## ORIENTATION OF NEW STUDENTS 2017

**DATE:** MONDAY 7<sup>th</sup> to FRIDAY 11<sup>th</sup> AUGUST 2017

**VENUE:** SPORTS EMPORIUM (KWALUSENI CAMPUS)

PROGRAMME

THEME:

**#ILoveMyUNISWA**

**CO-ORDINATOR:** MRS. T.MAMBA  
Senior Assistant Dean of Student Affairs (Counselling)

**WELCOME MESSAGE FROM THE VICE CHANCELLOR**

**Professor C.M. Magagula**

It always gives me great pleasure, at this time of the year, to welcome you all to the University of Swaziland, your University of Choice in Africa. The University through the department of Student Affairs shall assist and guide you during the orientation week. I wish to congratulate you for being provisionally offered admission to the University pending your formal registration. The University warmly welcomes you and wishes you success in your academic endeavors.

**WELCOME MESSAGE FROM THE DEAN OF STUDENT AFFAIRS**

**Mr. M. Kunene**

The staff in the Student Affairs Department welcomes all new students to the University of Swaziland, your University of Choice in Africa (Kwaluseni, Luyengo and Mbabane Campuses). The staff together with members of the Campus Governments and SRC executive will do its best to provide the necessary information and assist you during your transition stages at the University. We are at your service to answer ANY questions or concerns you might have. Feel free to ask questions about accommodation, health related issues, life-skills development, counseling (HIV and peer counseling), career fairs, financing, academic concern, recreation facilities etc. We will assist and direct you to the relevant University offices for all your needs.

**“WELCOME YOU ALL”**

**ACCRONYMS:**

D.S.A.	Dean of Student Affairs
A.D.S.A.	Assistant Dean of Student Affairs
S.R.C.	Student Representative Council
C.E.O.	Chief Executive Officer
S.N.Y.C.	Swaziland National Youth Council
Snr.	Senior
I.C.T.C.	Information and Communication Technology Centre
R.S.T.P.	Royal Science and Technology Park
H.O.D.	Head of Department
M.P.H.	Multi Purpose Hall

# DAY 1 (All Campuses)

Monday 7<sup>th</sup> August 2017

Chairperson of the Day:

Mr. D. F. Nkambule (A.D.S.A. - K)

Mr. S. Siyaya (S.R.C. President)

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## EDUTAINMENT

## International Youth Fellowship

08:00hrs House-keeping Rules

Mr. H. Maziya  
(A.D.S.A. - M)

08:30hrs University Student Services:  
Introduction to Staff Portfolios

Mr. M. Kunene  
(D.S.A.)

Welcome Remarks and Introduction of  
The University Vice Chancellor

Mr. M. Kunene  
(D.S.A.)

## EDUTAINMENT

09:20hrs Official Welcome:

Prof. C.M. Magagula  
(Vice Chancellor)

09:40hrs A Special Message (Guest Speaker)

Mr. M. Dlamini  
(C.E.O. - S.N.Y.C.)

10:00hrs University Administration

Dr. S.S. Simelane  
Registrar

## EDUTAINMENT

10:20hrs Student Representative Council  
Introduction to SRC Portfolios

Mr. S. Siyaya  
(SRC- President)

**10:40 HRS TEA BREAK**

11:00hrs Introduction of Student Counselling,  
Career & Development Staff & Services

Mrs. T.P. Mamba  
(Snr. A.D.S.A. – Counselling)

11:15hrs Student Wellness  
Introduction of Social Partners

Mr. S. Gama  
(S.R.C. Minister of Internal Affairs)

**1330hrs LUNCH BREAK**

**End of Day 1**

## DAY 2 (All Campuses)

Tuesday 8<sup>th</sup> August, 2017

Chairperson of the day:

Mr. R. Mdluli (Snr. Warden - M)

Mr. N. Matsebula (S.R.C. – Vice President)

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08:00hrs	Student Finances /Fees	Mr. P.M. Dlamini <b>(Deputy Bursar)</b>
	Bookshop Operations	Mr. J. Kunene <b>(Bookshop Manager)</b>
09:00hrs	UNISWA I.C.T.C.C.	Mr. T.I. Thwala <b>(Director I.C.T.C.)</b>
09:15hrs	Royal Science & Technology Park	<b>R.S.T.P. Representantive</b>
09:40hrs	Introduction of UNISWA Security Services	Mr. D. Mavimbela <b>(Chief Security)</b>
<b>EDUTAINMENT</b>		
10:00hrs	Introduction to Health Services	Mrs. P. Mzileni <b>(Senior Nurse)</b>
10:30hrs	UNISWA Sports Programme	Mr. V. Shabangu <b>(A.D.S.A. - Sports)</b>
<b>EDUTAINMENT</b>		
<b>11:00HRS</b>	<b>SHORT BREAK</b>	
11:15hrs	Introduction to SRC & SRC Operations	Mr. D.F. Nkambule Mr. S. Siyaya <b>(SRC President)</b>
11:35hrs	Coping with Peer Pressure, Stress, Anxiety & Depression	Psychiatric Centre <b>Representative</b>

## EDUTAINMENT

12:15hrs	Violence, Crime, substance abuse, Human Trafficking, convictions & Implications	Royal Swaziland Police <b>Representative</b>
12:45hrs	Aflatoun Club	Micro Finance Unit <b>Chairperson</b>
13:15hrs	<b>End of Day 2</b>	

## DAY 3 (Kwaluseni Campus Only)

Wednesday 9<sup>th</sup> August, 2017

Chairperson of the day:

Mr. D. F. Nkambule (A.D.S.A - K)

Mr. M. Ntshakala (S.R.C. – Chairperson)

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0800hrs	Campus Governments, Clubs and Societies: <ul style="list-style-type: none"><li>• An Introducing portfolios and Activities</li></ul>	Mr. M. Ntjakala (S.R.C. Campus chairperson)
0830hrs	Representatives in academic settings (Faculty and Departmental Boards, And classes)	Mr. D.F. Nkambule (A.D.S.A. - K)
0900hrs	Campus clubs and societies – details	Ms. S. Simelane (S.R.C. Campus Secretary)
1000hrs	Voice of a Parent	Dr. J.S. Mathunjwa (Parents' Representative)
<b>1030HRS</b>	<b>SHORT BREAK</b>	
1100hrs	Campus life “in a Mirror”	Mr. M. Magagula (Former Student)
1130hrs	The Christian Community	Mr. V. Dlamini (Chairperson)
1200hrs	Development of Study Skills For Academic Progress	Mrs. T. P. Mabuza (Snr. A.D.S.A. - Counselling)
1300hrs	“Home Away from Home”	Mr. B. Mkhathshwa (Current Student)
<b>1330hrs</b>	<b>End of Day 3</b>	

# DAY 4 (Kwaluseni Campus Only)

Thursday 10<sup>th</sup> August, 2017

Chairperson of the day:           Mrs. T. P. Mabuza (Snr. A.D.S.A. - Counselling)  
  Mr. M. Dlamini (S.R.C. Director Academics)

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## ACADEMIC PROCEDURES

0830hrs	Registration and Faculty Operations	Mrs. L. Nhlabatsi (Acting Director - Academic)
0850hrs	The Credit System and Progression	Dr. P. M. Horton (Tutor – Science & Engineering)
0910hrs	Teaching Timetable:	Mr. S.S. Shongwe (Snr. Assistant Registrar – General Services)

## ACADEMIC CORE SERVICE DEPARTMENTS

0930hrs	Academic Communication Skills (ACS):	Mrs. J.H. Nkosi (H.O.D.)
0945hrs	Mathematics:	Prof. S.S. Motsa (H.O.D.)
1000hrs	Computer Science:	Dr. A.S. Metfula (H.O.D.)
1015hrs	Geography, Environmental Science & Planning:	Dr. M. Mlipha (H.O.D.)
1030hrs	Entrepreneurship:	Ms. V.N. Nkambule (Program Co-ordinator)
1045hrs	University library	Dr. Z. Ngcobo (Librarian)
<b>1100HRS</b>	<b>SHORT BREAK</b>	

1115hrs **FACULTY MEETINGS AND INTRODUCTION TO SUBJECTS**  
(In the presence of the Deans and to be chaired by the Tutors)

**FACULTY DEANS:**

- |                            |                     |
|----------------------------|---------------------|
| 1. Commerce                | Dr. N. Mndzebele    |
| 2. Humanities              | Prof. H.N. Ndlovu   |
| 3. Education               | Prof. O.I. Oloyede  |
| 4. Science and Engineering | Prof. J.M. Thwala   |
| 5. Social Science          | Prof. A.M. Zamberia |

FACULTY	VENUE	DEPARTMENT	HEAD	TUTOR
<b>COMMERCE</b>	Com. 001	Accounting	Mr. T.H. Shongwe	Mrs. V.N. Nkambule
		Business Admin.	Mr. B. Gule	Mr. H. Bihma
<b>HUMANITIES</b>	O.L.T.	Eng. Lang. & Lit.	Mr. L.M. Mhlanga	Ms. C.H. Mkoko
		History	Dr. N. Dlamini	
		Theology & Religious studies	Dr. S. Nyawo	
		Journalism & Mass Communication	Mrs. S. Mohammed	
		African Languages & Literature	Dr. J. Furvin	
		Academic Communication skills	Mrs. J.H Nkosi	
<b>EDUCATION</b>	Room 1.8	Curriculum & Teaching	Dr. V. Kelly	Dr. P. Mthethwa
		Ed. Foundations & Management	Dr. S.K Thwala	Mr. P.O. Tagutanazvo
		Primary Education	Dr. B.T. Dlamini	
		In-Service	Dr. S.E. Manyatsi	
		Adult Education	Ms. S.B. Maduna	
<b>SCIENCE AND ENGINEERING</b>	S.L.T. 2	Biological Sciences	Mr. F. Makamba	Dr. P.M. Horton
		Chemistry	Dr. G.C. Bwembya	
		Computer Science	Dr. A.S Metfula	
		Mathematics	Prof. S.S. Motsa	
		Physics	Dr. S.K. Mkhonta	



		Electrical & Electronic Engineering	Mr. S.N. Wickramasinghe	
		Geography, Environmental Science & Planning	Dr. M. Mlipha	
<b>SOCIAL SCIENCE</b>	Sports Emporium	Economics	Dr. D.F. Dlamini	Mr. S. M. Khumalo
		Law	Ms. N. S. Shabangu	Mr. S.P. Sibiya
		Politics & Administration Studies	Dr. A.K. Domson-Lindsay	
		Sociology and Social Work	Dr. T.F. Khumalo	
		Statistics & Demography	Mr. G.B. Chemhaka	

1230hrs      Guided Tour of Facilities

Campus Government, Faculty,  
Departmental and Class  
Representatives

1300hrs      End of Day 4

## DAY 5 (Kwaluseni Campus Only)

Friday 11<sup>th</sup> August, 2017

Chairperson of the day:

Mr. D. F. Nkambule (A.D.S.A. - K)

Mr. S. Khumalo (SRC-Director Entertainment)

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0800hrs	Administering the Affairs of Students	Mr. D.F. Nkambule <b>(A.D.S.A. – K)</b>
0845hrs	Residences/Hostels:	Mr. P.M. Matsenjwa <b>(Acting Head Warden)</b>
0915hrs	Planning and Maintenance:	Mr. M. M. Nkambule <b>(Snr. Clerk of Works)</b>
0930hrs	Laundry and Cleaning	Ms. L. Ndlela <b>(Cleaning Supervisor)</b>
1000hrs	University Transport	Mr. E.N. Dlamini <b>(Director – Transport)</b>
<b>1045hrs</b>	<b>Short Break</b>	
1100hrs	Campus Security and Crime	Mr. D.M. Mavimbela <b>(Chief Security Officer and Royal Swaziland Police)</b>
1200hrs	Eating Arrangements (Refectory)	Ms. T.Z. Mdluli <b>(Snr. Domestic Bursar)</b>
1230hrs	Managing your finances	Mrs. P. Hlatshwako <b>(Snr. Assistant Bursar)</b>
<b>1300hrs</b>	<b>Evaluation and End of Orientation Session</b>	

## DAY 3 (Luyengo Campus Only)

Wednesday 9<sup>th</sup> August, 2017

Venue: Luyengo Multi- Purpose Hall

Chairperson of the day:

Ms. F. S. Gumede (A.D.S.A. - L)

Mr. P. Ngwenya (SRC Chairperson)

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0800hrs	Opening Remarks	Ms. F. S. Gumede <b>(A.D.S.A. - L)</b>
0810hrs	Regulations for Student Discipline and Channels of Communication	Ms. F. S. Gumede <b>(A.D.S.A. - L)</b>
0840hrs	Residences	Mr. D. Vilakati <b>(Snr. Warden)</b>
0900hrs	Laundry and Cleaning	Mrs. N. Motsa <b>(Cleaning Supervisor)</b>
0910hrs	Maintenance	Mr. P. Gama <b>(Clerk of Works)</b>
0920hrs	Medical arrangements	Mrs. F. Mnisi <b>(Campus Nurse)</b>
0940hrs	Refectory and Catering	Ms. Z. Khathwane <b>(Domestic Bursar)</b>
0950hrs	Security	Mr. R.M. Gule <b>(Snr. Security Officer)</b>
1000hrs	Transport	Mr. V. S. Mpila <b>(Transport Officer)</b>
1015hrs	Student Finances	Mr. C.S. Matsebula <b>(Assistant Bursar)</b>
<b>1030hrs</b>	<b>SHORT BREAK</b>	
1100HRS	Life skills Empowerment	Mrs. T. P. Mamba <b>(Snr A.D.S.A.)</b>
1145hrs	Pastoral Care	Mr. Tsikati
<b>1330hrs</b>	<b>End of Day 3</b>	

## DAY 4 (Luyengo Campus Only)

Venue: Luyengo Multi-Purpose Hall

Thursday 10<sup>th</sup> August, 2017

Chairperson of the day:

**F. S. Gumede (A.D.S.A. - L)**

**Mr. M. Masilela (S.R.C. Director Academics)**

0800hrs Academic Organization

Prof. M. B. Masuku  
**(Dean - Agriculture)**

0900hrs Campus Administration:  
And registration procedure

Mr. A. T. Dlamini  
**(Snr. Assistant Registrar)**

0930hrs **INTRODUCTION TO SUBJECTS BY HEADS OF DEPARTMENTS**

FACULTY OF AGRICULTURE	VENUE	DEPARTMENT	H.O.D.	TUTOR
	M.P.H.	Agric. Econ & Bmgt	Mr. S.G. Dlamini	Dr. M.M. Mkhwanazi/ Dr. V. Dlamini
	M.P.H.	Agric. Bio-System & Eng.	Prof. A.M. Manyatsi	
	M.P.H.	Animal Science	Acting – Dr D.M.N. Mthiyane	
	M.P.H.	Crop Production	Prof. M.H. Mloza-Banda	
	M.P.H.	Horticulture	Prof. P. K. Wahome	
	M.P.H.	Agric. Educ. & Extn.	Prof. M. P. Dlamini	
	M.P.H.	Teaching Timetable	Dr. M. Mkhwanazi /Dr. M.V. Dlamini	
	M.P.H.	Library	Mr. N. Dlamini (Assistant Librarian)	
<b>SHORT BREAK</b>				
FACULTY OF CONSUMER SCIENCES	CARDIFF	Dean	Prof. P.E. Zwane	Mrs. N.B. Simelane
	CARDIFF	Consumer Sc. Ed. & Comm. Dev.	Dr. P. J. Musi	
	CARDIFF	TADM	Mrs. L. Mabuza	
	CARDIFF	Food Nutrition Sciences	Dr. J. Shelembe	

**1330hrs End of Day 4**

## DAY 5 (Luyengo Campus Only)

Friday 11<sup>th</sup> August, 2017

Chairperson of the day: F. S. Gumede (A.D.S.A. - L)

**Mr. M. Ngwenyama (S.R.C. Director Entertainment)**

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0830hrs	Campus life in a Mirror"	Dr N. P. Nkambule
0900hrs	Voice of a parent	Dr. M. J. Simelane
0930hrs	Sexual harassment	Mrs. T. P. Mamba <b>Snr. A.D.S.A (Counselling)</b>
1000hrs	"Home Away from Home"	Ms. F. S. Gumede <b>(A.D.S.A. - L)</b>
1030hrs	<b>SHORT BREAK</b>	
1100hrs	Campus Governments, Clubs, and Societies: 1. Introducing portfolios and Activities.	Mr. P. Ngwenya <b>(S.R.C. Chairperson)</b>
12: 30hrs	Guided Tour of Facilities	Campus Government, Faculty, Departmental and Class Representatives
1300hrs	<b>Evaluation and End of Orientation Session</b>	

## DAY 3 (Mbabane Campus Only)

Wednesday 9th August, 2017

Venue: Mbabane Campus Dining Hall

Chairperson of the day: **Mr. H. Maziya (A.D.S.A. - M)**  
**Mr. M. Matsabatsa (S.R.C. Chairperson)**

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0830hrs Academic Organization Prof. T.H. Gadaga  
**(Dean – Health Sciences)**

0900hrs Faculty Administration:  
And registration procedure Mrs. P. N. Ndabandaba  
**(Snr. Assistant Registrar)**

0930hrs Teaching Timetable  
&  
The Credit System and  
Progression Ms. T.S. Nkambule  
**(Tutor – Health Sciences)**

1010hrs Academic Communication Skills Ms. K. Sikhondze  
**(A.C.S. Lecturer)**

**1030hrs BREAK**

**1100hrs HEADS OF DEPARTMENTS MEET STUDENTS AT DIFFERENT VENUES:**

<b>MBABANE CAMPUS</b>	<b>VENUE</b>	<b>DEPARTMENT</b>	<b>H.O.D.</b>
	Room 2	General Nursing	Prof T.R. Mathunjwa - Dlamini
	Room 3	Midwifery	Dr. O.B. Tagutanazvo (Acting H.O.D.)
	Dining Hall	Environmental Health	Mr. J.S. Mtshali
	Lecture Hall	Community and Mental Health	Mrs. M.S. Motsa

1200hrs Library Session/Lecture and small group visit to the library.

1300hrs Guided Tour of Facilities Campus Government, Faculty,  
Departmental and Class  
Representatives

**End of Day 3**

## DAY 4 (Mbabane Campus Only)

Thursday 10th August, 2017

Venue: Mbabane Campus Dining Hall

Chairperson of the day: **Mr. H. Maziya (A.D.S.A. - M)**

**Mr. P. Nkambule (S.R.C. Director Entertainment)**

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0830hrs	Hostels/Accommodation	Mr. R. Mdluli <b>(Snr. Warden - M)</b>
0900hrs	Planning and Maintenance	Mr. M. Dlamini <b>(Clerk of Works)</b>
	Laundry & Cleaning	Ms. N. Motsa <b>(Cleaning Supervisor)</b>
0930hrs	Clinics and Medical Services	Mrs. A. G. Ndlangamandla <b>(Campus Nurse)</b>
1000hrs	Refectory and Catering	Mrs. S. Ntuli <b>(Domestic Bursar)</b>
1030hrs	Drug Abuse, harassment and its Effects	Prof. N. A. Sukati <b>(Snr. Lecturer)</b>
<b>1045hrs</b>	<b>SHORT BREAK</b>	
1100hrs	Transport Dept.	Mr. M. Dlamini <b>(Transport Officer)</b>
1145hrs	Student Finances	Mr. C.S. Matsebula <b>(Assistant Bursar)</b>
1200hrs	Campus Security	Mr. D. Simelane <b>(Snr. Security Officer)</b>
1230hrs	Curbing Crime	Royal Swaziland Police <b>(Mbabane Police Station)</b>
1300hrs	Regulations for Student Discipline and Channels of Communication	Mr. H. Maziya <b>(A.D.S.A. - M)</b>

**End of Day 4**

## DAY 5 (Mbabane Campus Only)

Friday 11th August, 2017

Venue: Mbabane Campus Dining Hall

Chairperson of the day:

Mr. H. Maziya (A.D.S.A. - M)

Mr. W. Dlamini (S.R.C. Director Academics)

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0830hrs	House Keeping Rules and Recapping	Mr. R. Mdluli <b>(Snr. Warden - M)</b>
0900hrs	Development of Study Skills for Academic Purposes	Ms. K. Sikhondze <b>(A.C.S.)</b>
0930hrs	Voice of a Parent	Dr. R.N. Motsa <b>(Parents' representative)</b>
1000hrs	Campus Life: <b>"In a mirror"</b>	Ms. S. Nxumalo <b>(Former Student)</b>
<b>1030hrs</b>	<b>SHORT BREAK</b>	
1100hrs	Skills Development and Coping with Peer Pressure	Dr. J. Siphepho <b>(Lecturer &amp; Counsellor)</b>
1130hrs	<b>"Home Away from Home"</b>	Mr. H. Maziya <b>(A.D.S.A. - M)</b>
1200hrs	Student Governance - Campus Government & Clubs and Societies	Mr. M. Matsabatsa <b>(SRC Chairperson)</b>

- a) SRC formation : Introducing portfolios and activities
- b) Representation in Departmental Boards and Class Representation

### **Campus Clubs and Societies - two officers (Chairperson and Secretary) from each**

- a) Environmental Health Association
- b) Student Christian Movement
- c) Nurses Association
- d) Peer Counselors
- e) House Committees
- f) UNICO – University Student Charity Organization
- g) Health Club
- h) Psychiatric Association

1300hrs **End of Orientation Session**



**CONGRATULATIONS!!!!**

**#ILOVEMYUNISWA**

**YOU WILL LOVE  
IT TOO  
WELCOME!!!**