Thank you for your enquiry about the University of Swaziland. The aim of this booklet is to provide information about:

The University and the services it offers
The undergraduate study programmes
The admission requirements
The application procedure

Please note that the information contained in this booklet was correct at the time of going to press but may be changed without notice.

Please address correspondence to:

The Registrar
Attention: Admissions Office
University of Swaziland
P/Bag 4
KWALUSENI
M201
BACKGROUND INFORMATION

Historical Note

The University of Swaziland developed from the University of Botswana, Lesotho and Swaziland (UBLS), formerly known as the University of Basutoland, Bechuanaland and Swaziland (UBBS), which had its headquarters in Lesotho between 1964 and 1975. The UBBS had developed from the Pius XII Catholic University College at Roma – so our history has quite deep roots. The University of Swaziland achieved its independent status as a fully-fledged University in 1982.

Since achieving university status, UNISWA has continued to grow and to develop in accordance with its stated aim of assisting national development. Student enrolment in accordance has risen steadily, paralleled by an ever-increasing output of graduates since the University’s first Congregation for the conferment of Degrees in 1982. In all over 10 000 degrees have been conferred, 1304 of them at the 2013 Graduation.

The chief mandate, which the university has tried to implement, is human resource production. This is clearly indicated in the type of programmes selected at the beginning, which still constitute a major part of UNISWA programmes. Four levels, certificate, diploma, degree, masters were deliberately structured so as to allow upward mobility and a second chance to those who left school at the lower levels.

Responding to the emergent needs of the nation, UNISWA has embarked upon a new phase of development. Faculties have strengthened their programmes in an attempt to create educational and training opportunities for various individuals who have been unable, for one reason or another, to undertake conventional university education, UNISWA created the Institute of Distance Education (IDE) in 1996 to offer university education using the Distance Education delivery methods.

As it continues to evolve, the University of Swaziland is firmly committed to a programme of expansion and development to retain its relevance and the aim of producing the expert human resource, which the kingdom needs.
UNIVERSITY LIBRARY

The University Library consists of three decentralized but co-ordinate units at Kwaluseni, Luyengo and Mbabane. The main library at Kwaluseni has recently been extended and is now housed in a very fine air-conditioned building at the centre for the campus. The library holds an interesting collection of publications and documents related to Swaziland. References staff are available to provide answers to queries and advice on the use of library materials for information needs.

Non-members of the University should enquire from the Librarian about the services available to external borrowers.

WHAT TO EXPECT


Further information can be obtained from the University of Swaziland Calendar 2014/2015. Copies of the Calendar are available in all high schools in Swaziland.

N.B. Fees are listed at the back of this pamphlet.

The closing date for receipt of all applications is 2nd March 2015.

NOTIFICATION OF OUTCOME OF APPLICATION

All candidates who apply for admission to the University are notified of the outcome of their applications by end of June of the year for which admission is sought.
### HOW TO APPLY?

### POINT SCALE FOR ASSESSING QUALIFICATIONS

<table>
<thead>
<tr>
<th>POINTS</th>
<th>CAMBRIDGE</th>
<th>CAMBRIDGE</th>
<th>SENIOR CERTIFICATE</th>
<th>GCE</th>
<th>GCE</th>
<th>NSC/IEB</th>
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<tr>
<td></td>
<td>HIGCSE/AS</td>
<td>IGCSE/SGCSE</td>
<td>HG</td>
<td>SG</td>
<td>A-LEVEL</td>
<td>O-LEVEL</td>
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<tr>
<td>10</td>
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<td></td>
<td></td>
<td></td>
<td>A</td>
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<tr>
<td>9</td>
<td>1</td>
<td>A (90-100)</td>
<td>A</td>
<td></td>
<td>B</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>2</td>
<td>A (80-90)</td>
<td>A*</td>
<td>B</td>
<td>C</td>
<td>A¹</td>
</tr>
<tr>
<td>7</td>
<td>3</td>
<td>B A</td>
<td>C</td>
<td>A</td>
<td>D</td>
<td>A²</td>
</tr>
<tr>
<td>6</td>
<td>4</td>
<td>C B</td>
<td>D</td>
<td>B</td>
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</tr>
</tbody>
</table>

IGCSE Grades:
- A*, A, B, C
- D, E
- F, G
- CREDIT
- PASS
- FAIL
The table above indicates the points attained from each grade. These points are calculated from the best six subjects. Note: the General and Faculty Requirements stated still need to be fulfilled.

How to calculate points:

Example: If a candidate doing IGCSE/SGCSE gets the following grades

- Mathematics \( \text{B} \)
- English as a Second Language \( \text{D} \)
- SiSwati \( \text{C} \)
- Religious Education \( \text{A} \)
- Business Studies \( \text{A} \)
- Economics \( \text{C} \)
- Accounts \( \text{B} \)
- History \( \text{C} \)

The points tally would be:

- 7 (Religious Education)
- 7 (Business Studies)
- 6 (Accounts)
- 6 (Mathematics)
- 5 (SiSwati)
- 5 (Economics)

**Total points = 36**, however due to the \( \text{D} \) in English the candidate would not qualify.

The cut-off points for each programme for the previous three years are shown in the table below. Use this information as a guide as to which programme you best qualify with your results.

<table>
<thead>
<tr>
<th>Programme</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.Sc. Agric. Econ. &amp; AgriBus. Mgt.</td>
<td>36</td>
<td>34</td>
<td>34</td>
<td>30</td>
<td>33</td>
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<tr>
<td>B.Sc. Agric. Ed.</td>
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<td>35</td>
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<tr>
<td>B.Sc. Agronomy</td>
<td>33</td>
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<td>33</td>
<td>33</td>
<td>33</td>
</tr>
<tr>
<td>B.Sc. Animal Science</td>
<td>33</td>
<td>35</td>
<td>34</td>
<td>32</td>
<td>33</td>
</tr>
<tr>
<td>B.Sc. Animal Science (Dairy)</td>
<td>-</td>
<td>34</td>
<td>33</td>
<td>-</td>
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<tr>
<td>B.Sc. Agric. &amp; Bio-syst. Eng.</td>
<td>36</td>
<td>37</td>
<td>34</td>
<td>35</td>
<td>36</td>
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<tr>
<td>B.Sc. Food Science Nutrition &amp; Tech.</td>
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<td>33</td>
<td>34</td>
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<tr>
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<td>32</td>
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<tr>
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<tr>
<td>B.Sc. Textile &amp; Apparel Design &amp; Mgt.</td>
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<td>32</td>
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<tr>
<td>Bachelor of Commerce (N/P)</td>
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<tr>
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<td>B.Ed. Secondary (Humanities)</td>
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<td>B.Ed. Secondary (Science)</td>
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<tr>
<td>Bachelor of Nursing Science (N/P)</td>
<td>40</td>
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<tr>
<td>B.Sc. in Environmental Health Science (N/P)</td>
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<td>-</td>
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<tr>
<td>B.Sc. in Environmental Mgt. &amp; Occup. Safety &amp; Health</td>
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<td>35</td>
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<tr>
<td>B.Sc. in Environmental Mgt. &amp; Water Resources</td>
<td>30</td>
<td>34</td>
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<tr>
<td>B.Sc. in Environmental Health &amp; Food Science</td>
<td>29</td>
<td>34</td>
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<tr>
<td>B.A. Humanities (F/T)</td>
<td>35</td>
<td>36</td>
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<tr>
<td>B.A. J.M.C.</td>
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<tr>
<td>Bachelor of Science</td>
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<tr>
<td>B.Eng. (Electrical &amp; Electronic)</td>
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<td>37</td>
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<tr>
<td>B.A. Social Science</td>
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<td>32</td>
<td>34</td>
<td>36</td>
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<tr>
<td>B.A. Social Work</td>
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<td>-</td>
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<tr>
<td>Bachelor of Laws (LLB)</td>
<td>35</td>
<td>37</td>
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<tr>
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<tr>
<td>Bachelor of Commer (N/P) - IDE</td>
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<td>33</td>
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<tr>
<td>Diploma in Commer (N/P)</td>
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</table>
The University offers the following certificate, diploma and degree programmes:

**FACULTY CERTIFICATES, DIPLOMAS AND DEGREES**

**AGRICULTURE**
- B.Sc. in Agricultural Economics & Agribusiness Management
- B.Sc. in Agricultural Education
- B.Sc. in Agronomy
- B.Sc. in Animal Science
- B.Sc. in Animal Science (Dairy)
- B.Sc. in Food Science, Nutrition & Technology
- B.Sc. in Consumer Science
- B.Sc. in Consumer Science Education
- B.Sc. in Horticulture
- B.Sc. in Agricultural & Biosystems Engineering
- B.Sc. in Textile and Apparel Design & Management

**COMMERCIAL**
- Bachelor of Commerce

**EDUCATION**
- Certificate in Adult Education
- Diploma in Adult Education
- Bachelor of Education (Primary)
- Bachelor of Education (Secondary)
- Bachelor of Education (Commerce)
- Post-Graduate Certificate in Education

**HEALTH SCIENCE**
- Bachelor of Nursing Science – (Old Programme)
- Bachelor of Science in Environmental Health Science
- Bachelor of Science in Environmental Health & Food Science
- Bachelor of Science in Environmental Management & Occupational Safety & Health
- Bachelor of Science in Environmental Management & Water Resources
- Bachelor of Nursing Science (New Programme)
- Post-Diploma Certificate in Community Mental Health Nursing Science
- Post-Diploma Certificate in Midwifery Science

**HUMANITIES**
- Bachelor of Arts in Humanities
- Bachelor of Arts in Journalism & Mass Communication

**INSTITUTE OF DISTANCE EDUCATION**
- Certificate in Portuguese
- Certificate in Psycho-social Support
- Diploma in Commerce
- Diploma in Law
Bachelor of Commerce (New Programme)
Bachelor of Commerce (Old Programme)
Bachelor of Arts (Humanities)
Bachelor of Education (Adult Education)
Bachelor of Education (Primary)
Bachelor of Education (Secondary)
Post-Graduate Certificate in Education

SCIENCE & ENGINEERING
Bachelor of Engineering (Electrical & Electronic)
Bachelor of Science

SOCIAL SCIENCES
Bachelor of Laws
Bachelor of Arts in Social Science
Bachelor of Social Work

ENTRANCE QUALIFICATIONS

If you have decided to apply for admission, there are certain minimum requirements that you will need to meet in order to be considered for admission. There are many more applicants than there are places available and, therefore, the University has to use selection procedures. Applying to the University does not guarantee a place.

In order to enter the University to study for a degree programme, you MUST have a minimum of SIX PASSES in the IGCSE, and these must include passes at C GRADE OR BETTER IN ENGLISH LANGUAGE AND FOUR OTHER RELEVANT SUBJECTS.

The Mature Age Entry Scheme (details obtainable on request) serves as an alternative route for this special group of applicants e.g. applicants over 25 years of age who do not meet the normal entrance requirements. You must also note carefully the Special Requirements for the programme in each Faculty before you choose the programme you wish to apply for.
SPECIAL REQUIREMENTS

FACULTY OF AGRICULTURE


The Faculty of Agriculture offers four-year programmes leading to the Bachelor of Science in Agricultural Economics and Agri.Business Management, Bachelor of Science in Agricultural Education, Bachelor of Science in Agronomy, Bachelor of Science in Animal Science, Bachelor of Science in Animal Science (Dairy), Bachelor of Science in Food Science, Nutrition and Technology, Bachelor of Science in Consumer Science, Bachelor of Science in Consumer Science Education, Bachelor of Science in Horticulture, Bachelor of Science in Agricultural and Biosystems Engineering and Bachelor of Science in Textile and Apparel Design and Management.

Entrance Requirements:

(i) **SGCSE/IGCSE Admissions**
Candidates must have an International General Certificate of Secondary Education (IGCSE)/Swaziland General Certificate of Secondary Education (SGCSE); or another internationally recognized, comparable certificate. All candidates must have at least credit passes (C grades or better) in English Languages, Mathematics, and two Science subjects. A credit pass in Agriculture or Agricultural Science (for any agriculture related degree programme) or Home Economics, or Home Management or Food and Nutrition or Fashion and Fabrics (for any Consumer Science related degree programme) will be accepted as a Science subject.
The Science subjects will include: Physics, Chemistry, Physical Science, Biology, Integrated Science and Combined Science.

(ii) **A level Admissions**
A student may be exempted from taking courses already passed at “A” Level with a C grade or better.

(iii) **Diploma Admissions**
Applicants wishing to study for a B.Sc. Degree in Faculty of Agriculture must have:

(a) Completed the relevant 2-year Diploma Programme in the Faculty of Agriculture, UNISWA, or its equivalent. Such candidates will be admitted to year 1 of the degree programme.

OR
(b) Completed the relevant 3-year Diploma Programme in the Faculty of Agriculture, UNISWA or its equivalent. Such candidates will be admitted to year 3 of the degree programme.

(c) Candidates admitted under (b) shall receive exemption from equivalent courses, taken during the diploma programme. Exemption from such courses may be approved by the Senate on the recommendation of the Faculty of Agriculture Board, which shall have determined the courses from which candidates may be exempted for each programme.

(d) Candidates admitted under (b) shall be required to take courses in year 1 or year 2 not taken during the diploma programme.

(e) For candidates admitted under (b), the relevant diploma shall be:

Diploma in Agricultural Education for B.Sc. (Ag.Ed)
Diploma in Agriculture for other Agriculture related programmes
Diploma in Home Economics Education for B.Sc. (Consumer Science, Ed.) or
Diploma in Home Economics for other Consumer Science related programmes

FACULTY OF COMMERCE

Bachelor of Commerce (Full-Time)
The Bachelor of Commerce (B.Com) is a four year degree programme offered on a fulltime basis. On successful completion of the first two years, students will be eligible to major in any one of the following:
- B.Com (Accounting and Finance)
- B.Com (Marketing)
- B.Com (Management)

DEGREE ENTRANCE REQUIREMENTS
The minimum entrance requirement for the Degree programme shall be:
(a) International General Certificate of Secondary Education (IGCSE)/SGCSE Candidates
A minimum of six passes in the IGCSE/SGCSE, which must include passes at C grade or better in English, and Mathematics plus a credit in a minimum of two subjects drawn from the list below:
Economics
Information Technology
Business Studies
Siswati

10
Accounts  Biology
Additional Mathematics  Afrikaans
French  
Combined Science  
English Literature  
Design Technology  
Geography  
History  Religious Studies
Agriculture  
Food and Nutrition  
Fashion and Fabrics

(b) A minimum of six passes in the G.C.E. O’ Level, which must include passes at C grade or better in English Language and Mathematics plus a credit in a minimum of two subjects drawn from the list below:

Additional Mathematics  Agriculture
Bible Knowledge  
Biology  
Combined Science  
Commerce  
Chemistry  
Economics  
French  
Geography  
General Science  History
Human and Social Biology  
Physics  
Physical Science  Principles of Accounts
Siswati  

(c) A recognized equivalent qualification.

(d) Mature Entry Admission:

**DEGREE ENTRANCE REQUIREMENTS FOR DIPLOMA HOLDERS**

(a) Holders of the Diploma in Accounting and Business Studies (DABS) (or its equivalent), who intend to study for the Bachelor of Commerce degree, will
be eligible to enter Year 1 of the Four-Year Bachelor of Commerce Degree Programme.

(b) Holders of the Diploma in Commerce shall be eligible to enter Year 3 of the Four-Year Bachelor of Commerce Degree Programme. Such candidates may be required to take any other course as directed by Senate.

FACULTY OF EDUCATION

Programmes of the Faculty of Education
Programmes of study for the following certificates, diplomas and degrees are offered in the faculty in conjunction with other Faculties or Departments of the University.

Degree of Bachelor of Education: There are two full-time programmes – the secondary B.Ed. programme and the primary B.Ed. programme.

Post–Graduate Certificate in Education: a pre–service programme for holders of an appropriate degree.

Certificate and Diploma in Adult Education: The programmes are offered to adult education practitioners

Certificate in Physical Education (Currently not offered): This is a one-year, full-time study programme intended to provide appropriately trained and skilled teachers in the area of physical education in the primary schools of Swaziland.

1. Certificate in Adult Education

This is a programme that is run over a period of two years on a part-time basis. It is intended for candidates who wish to become adult educators.

Entrance Requirements
A minimum SGCSE/IGCSE or Cambridge Overseas School Certificate (COSC) or General Certificate in Education (GCE) plus two years experience in work related to the education and training of adults. A letter of recommendation from an employer is also needed. Other alternative qualifications acceptable to the University will be considered.

2. Diploma in Adult Education

This is a two-year part-time programme intended for candidates who wish to become adult educators.

Entrance Requirements
Candidates must have either
(i) A pass in the Certificate in Adult Education plus one year of relevant experience after completing the Certificate programme.

OR

(ii) A pass with credit or distinction in the Certificate in Adult Education.

OR

(iii) A professional certificate obtained after a duration of NOT LESS than one academic year of full-time study from a recognised institution AND An IGCSE or Cambridge Overseas School Certificate (COSC) or General Certificate in Education (GCE) with at least 5 subject passes: AND

(iv) A minimum of two years practical experience in work related to the education and training of adults, supported by a letter of recommendation from an employer.

3. Certificate in Physical Education (Currently not offered)

This is a one-year, full-time study programme intended to provide trained and skilled teachers in the area of physical education.

Entrance Requirements
The entrance requirement shall be as follows;

a) A minimum of a teacher’s qualification (Certificate, Diploma or Degree) plus two years’ teaching or relevant work experience.

OR

b) A degree in any field of study

OR

c) A pass or better in five IGCSE/SGCSE, Cambridge Overseas School Certificate: O’ Level (GCE)

4. Bachelor of Education (Primary)

Entrance Requirements:
A. Direct entry through SGCSE/IGCSE/GCE O’Level / COSC or Equivalent
An applicant with the above qualifications shall be considered for direct entry into the Bachelor of Education (Primary) programme according to the specialisations listed below.
B.Ed. Primary (Language Arts)
An applicant to the Bachelor of Education Primary (Language Arts) programme must satisfy the requirements stipulated in the Academic General Regulations.

B.Ed. Primary (Science)
In addition to the requirements stipulated in the Academic General Regulations, an applicant to the Bachelor of Education Primary (Science) programme with any of the following:

1. A grade C or better in Mathematics and
2. Two of the following: Biology, Chemistry, Physical Science, Physics OR Co-ordinated Sciences.
3. a C grade or better in any other subject.

B.Ed. Primary (Social Studies)
In addition to the requirements stipulated in the Academic General Regulations, an applicant to the Bachelor of Education Primary (Social Studies) programme must have a C grade or better in Mathematics.

B. Holders of Teachers’ Certificates or Diplomas
An applicant who has obtained a pass in at least one of the qualifications listed below will be considered for admission to the programme.

(a) A Diploma in Education (Primary or Secondary or In-Service) (PTD/STD).
(b) The two-year Secondary Teachers’ Certificate (STC).
(c) A recognised equivalent.

Their major subjects must fit into an acceptable Year 1 Programme approved by the Faculty of Education. The Subjects are:

Language Arts
Social Studies
Science

5. Bachelor of Education (Secondary)

Entrance Requirements
A. Direct entry through SGCSE/IGCSE,GCE O’Level and COSC or Equivalent
An applicant with the above qualifications shall be considered for direct entry into the Bachelor of Education (Secondary) programme according to the specialisations listed below.
**B.Ed. Secondary (Business Studies)**
In addition to the requirements stipulated in the Academic General Regulations, an applicant to the Bachelor of Education Secondary (Business Studies) programme must have a C grade or better in Mathematics.

**B.Ed. Secondary (Humanities)**
An applicant to the Bachelor of Education Secondary (Humanities) programme must satisfy the requirements stipulated in the Academic General Regulations.

**B.Ed. Secondary (Science)**
In addition to the requirements stipulated in the Academic General Regulations, an applicant to the Bachelor of Education Secondary (Science) programme with any of the following:

1. A grade C or better in Mathematics and
2. Two of the following: Biology, Chemistry, Geography, Physical Science, Physics OR Co-ordinated Sciences.
3. a C grade or better in any other subject.

**B. Holders of Teachers’ Certificates or Diplomas**
An applicant who obtained at least one of the qualifications listed below will be considered for admission to the programme.

(a) A Diploma in Education (Secondary or In-Service) (STD).
(b) The two-year Secondary Teachers’ Certificate (STC).
(c) A recognised equivalent.

**6. Post-Graduate Certificate in Education (Full-time)**
The Post-Graduate Certificate in Education (P.G.C.E.) is offered as a full-time programme, for a one year duration. The applicant will normally be expected to take a curriculum studies course reflecting the subject(s) studied in the degree.

**Entrance Requirements:**
A recognized university degree with an overall D grade or better, in which one or more teaching subjects have been studied. The applicant must have obtained in overall D grade or better in each of the teaching subject(s). [A copy of the degree transcript must be submitted to confirm this requirement.]
FACULTY OF HEALTH SCIENCES

Programmes of study may be offered in the following degrees:

Bachelor of Science in Environmental Health Science
Bachelor of Science in Environmental Health & Food Science
Bachelor of Science in Environmental Management & Occupational Safety & Health
Bachelor of Science in Environmental Management & Water Resources
Bachelor of Nursing Science (New Programme)

Entrance Requirements
The minimum entrance requirements for all the above degree programmes offered by the Faculty shall be:

1. International General Certificate of Secondary Education (IGCSE)/ Swaziland General Certificate of Secondary Education (SGCSE) Admissions

A minimum of six passes in the IGCSE/SGCSE which must include passes at C grade or better in:

   (i) English Language and Mathematics and
   (ii) Two (2) of the following:
       • Biology
       • Chemistry
       • Physics
       • Geography or Agriculture (Environmental Health Science only)
       • Physical Science or Combined Science
   (iii) Any other subject.

2. O-Level Admissions:

A minimum of six passes in the GCE O’Level which must include passes at C grade or better in:

   (i) English Language and Mathematics and
   (ii) Two (2) of the following:
       • Biology
       • Chemistry
       • Physics
       • Science (Biology/Chemistry)
       • Combined Science
       • Human and Social Biology
       • Additional Combined Science
       • Geography or Agriculture (Environmental Health Science only)
   (iii) Any other subject
3. The Higher International General Certificate of Secondary Education (HIGCSE)/ Advanced Subsidiary (AS) Admissions

A minimum of six passes in the HIGCSE/AS which must include passes at C grade or better in:

(i) English Language and Mathematics and

(ii) Two (2) of the following:
   - Biology
   - Chemistry
   - Physics
   - Geography or Agriculture (Environmental Health Science only)
   - Physical Science or Combined Science

(iii) Any other subject

OR

A recognised equivalent qualification to any of the above

4. A’ Level Admission:

Candidates who have taken acceptable A’ Level examinations and who have at least two grades of C or better at A’ Level or an equivalent qualification may be exempted from first year of degree programme, provided they fit into an acceptable year II programme.

5. Candidates outside Swaziland

Candidates not resident in Swaziland may subject to the approval of both the Admissions Committee and the Faculty of Health Science be admitted directly into a programme of the Faculty of Health Sciences provided the special requirements indicated in the specific programme are compiled with.

6. Entrance into Post-Diploma Certificates

The duration of the full-time Certificate in Community Mental Health Nursing and Certificate in Midwifery Science shall be one academic year of study.

Requirements:

(i) Diploma in General Nursing Science (or similar qualification)
(ii) Current registration with the Swaziland Nursing Council as a nurse.
FACULTY OF HUMANITIES

1. Bachelor of Arts in Journalism and Mass Communication

ENTRANCE REQUIREMENTS

In addition to the requirements stipulated in the General Regulations, all candidates intending to enter the Bachelor of Arts Programme in Journalism and Mass Communication must have the following:

(a) A minimum of six passes at SGCSE/IGCSE which must include a C grade or better in English Language and SiSwati or in any other language plus a credit in two of the following subjects:
   Agriculture
   Chemistry
   Commerce/Book-keeping
   Economics
   English Literature
   Geography
   General Science
   History
   Home Management
   Human and Social Biology
   Mathematics/Additional Mathematics
   Physical Science
   Physics
   Principles of Accounts
   Religious Knowledge

   OR

(b) A minimum of six passes in the GCE O’ Level which must include a C grade or better in English Language and SiSwati or any other language plus a credit in two of the following subjects:
   Agriculture
   Chemistry
   Commerce/Book-keeping
   Economics
   English Literature
   Geography
General Science
History
Food and Nutrition
Fashion and Fabric
Home Management
Human and Social Biology
Mathematics/Additional Mathematics
Physical Science
Physics
Principles of Accounts
Religious Knowledge

(c) An equivalent of (a) or (b).

(d) Mature Age Entry Scheme

DIPLOMA HOLDERS
(a) Holders of a Diploma in Journalism and Mass Communication from UNISWA will be eligible to enter Year 3 of the Degree Programme.
(b) Holders of a Diploma in Journalism and Mass Communication from any other reputable institution of higher learning will be eligible to enter Year 2 or Year 3 on the recommendation of the Department of Journalism and Mass Communication.
(c) Candidates admitted under regulations 2.2 (a) and (b) may be exempted from courses which they have already taken during their Diploma Programme. Exemption from such courses may be approved by Senate on the recommendation of the Faculty Board of Humanities, upon determination by the Department of Journalism and Mass Communication.
(d) Candidates admitted under regulations 2.2 (a) and (b) may be required to take courses in Year 1 and Year 2 not taken during the Diploma Programme.

2.3 OTHER ADMISSIONS
A student who failed or withdrew from the Diploma Programme, in previous years, shall re-apply for admission. Such as student will be eligible to enter Year 1 or Year 2 or Year 3 of the Degree Programme on the recommendation of the Department of Journalism and Mass Communication.
2. Bachelor of Arts in Humanities

In addition to the requirements stipulated in the General Regulations, candidates intending to enrol for the Bachelor of Arts in Humanities must have:

a) C grade or better in any two of the following subjects

- English Literature,
- History,
- Geography,
- French,
- Religious Knowledge,
- SiSwati,

b) A candidate who wishes to take Geography, Environmental Science Planning must have C or better in SGCSE/IGCSE Mathematics or “O” Level Mathematics.

OR

c) Mature Age Entry Scheme applicable to Degree programmes.

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FACULTY OF SCIENCE AND ENGINEERING

1. Bachelor of Science

This is a 4-year programme for advancement of studies in the Sciences. In Year 1, each student must take Academic Communication Skills, HIV Prevention, Infection and Management of AIDS, Computer Skills Foundation, Mathematics and two Science subjects as guided by the possible career the student may wish to pursue.

The major subject combinations possible are:

[1] – BIOLOGICAL SCIENCES/CHEMISTRY
[8] – GEP/CHEMISTRY
[9] – GEP/PHYSICS
[10] – GEP/COMPUTER SCIENCE

GEP means – Geography, Environmental Science and Planning

**Entrance Requirements:**

Entrance to the B.Sc. programmes may be based on SGCSE/IGCSE, GCE O’ level, A’ level or any other equivalent qualification as explained in the section below. In addition, a cut-off point set by the Admissions Committee may be used.
A. Swaziland General Certificate of Secondary Education (SGCSE/IGCSE) Admissions

The minimum requirement for entrance to the Bachelor of Science degree programme shall be: a minimum of six passes in the SGCSE/IGCSE which must include a C grade or better in:

(i) English Language and Mathematics/Additional Mathematics
(ii) Either
  Two of the following:
  Biology
  Chemistry
  Combined Science
  Geography
  Information and Communication Technology
  Physics
  Physical Science
  OR
  Co-ordinated Sciences
(iii) Any other subject

B. GCE O’ Level Admissions

The minimum requirement for entrance to the Bachelor of Science degree programme shall be:

(a) A minimum of six passes in the GCE O’ level which must include a C grade or better in
  (i) English Language and Mathematics/Additional Mathematics
  (ii) Either two of the following:
    Biology
    Chemistry
    Geography
    Physics
    Science (Chemistry/Physics)
    OR
    Additional Combined Science and
    Combined Science
  (iii) Any other subject
    OR
(b) Cambridge Overseas School Certificate (COSC) with a minimum of 5 credits (C grade or better), which must include subjects, listed in (a) above.

C. A’ Level Admissions and other Qualifications

An applicant who has taken acceptable A’ Level examinations and who has at least two grades of C or better at A’ Level, or an equivalent qualification, in the relevant Science
subjects offered at the University, MAY be exempted from Year 1 of the B.Sc. degree provided he/she fits into an acceptable Year 2 programme. Such an applicant may be required to take and pass courses normally taken by students in year 1.

D. Candidates from Outside Swaziland

An applicant from outside Swaziland may, subject to BOTH the Admissions Committee AND Faculty of Science and Engineering’s approval be admitted into B.Sc. Year 1 if they meet the requirements as stated in A,B and C above.

2. Bachelor of Engineering in Electrical and Electronic Engineering

This is a 5-year programme. An applicant who intends to join this programme, which begins in Year 1, must take Academic Communications Skills, HIV Prevention, Infection and Management of AIDS, Mathematics, Chemistry, Computer Skills Foundation and Physics.

Entrance Requirements:

Entrance to the B. Eng. Programme may be based on SGCSE/ IGCSE/ GCE O’ Level or any other equivalent qualifications as explained in the sections below. In addition, a cut-off point set by the Admissions Committee may be used.

A. Swaziland General Certificate of Secondary Education (SGCSE/IGCSE) Admissions

The minimum requirement for entrance to the Bachelor of Engineering in Electrical and Electronic Engineering degree programme shall be a minimum of six passes in the IGCSE/SGCSE, which must include a C grade or better in:
(a) English Language and Mathematics/Additional Mathematics

(b) Either Physical Science or Physics

AND

Any ONE of the following:

- Biology
- Chemistry
- Combined Science
- Geography

OR
- Co-ordinated Science

(c) Any other subject

B. GCE O’ Level Admissions

The minimum requirement for entrance to the Bachelor of Engineering in Electrical and Electronic degree programme shall be:
(a) a minimum of six passes in the GCE O’ Level, which must include a C grade or better in
   (i) English Language and Mathematics
   (ii) Either
       Physics and Chemistry
       OR
       Physics and Biology
       OR
       Physics and Geography
       OR
       Science (Chemistry/Physics) and Biology
       OR
       Science (Chemistry/Physics) and Geography
       OR
       Combined Science and Additional Combined Science
   (iii) Any other subject

(b) Cambridge Overseas Schools Certificate (COSC) with a minimum of 5 credits (C grade or better), which must include the subjects, listed in (a) above.

C. A’ Level Admissions and other Qualifications
An applicant who has taken acceptable A’ Level examinations or an equivalent qualification and has obtained grades of C or better in Mathematics and Physics, MAY be exempted from year 1 of B. Eng. Programme.

D. Candidates from outside Swaziland
Candidates from outside Swaziland may, subject to BOTH the Admissions Committee AND Faculty of Science and Engineering’s approval be admitted into B.Eng. Year 1 if they meet the requirements as stated above.

FACULTY OF SOCIAL SCIENCES

1. Bachelor of Arts (Social Science)
The Bachelor of Arts (Social Science) is a four-year degree programme. The subjects offered are:
   Public Administration    Sociology
   Economics                Statistics
   Geography                Demography
   Mathematics              Political Science

In the first year students are expected to take between 6 and 8 subjects from the list above including Academic Communication Skills, Introduction to Computing for Social
Science and HIV Prevention, Infection and Management of AIDS. In years 2 to 4, a student takes courses in two major subjects from the list above.

**Entrance Requirements:**
In conformity with the general regulations on the normal requirements relating to Bachelor degree programmes, each candidate must possess a minimum of six passes in the SGCSE (or equivalent) which must include passes at C grade or better in English Language and at least C grade or better in a minimum of four subjects.

2. **Bachelor of Social Work (BSW)**

The BSW is a four-year degree programme. The complete structure of the programme is available in the University Calendar. In the year 1, students are expected to take Statistics, Mathematics, Academic Communication Skills, Introduction to Computing for Social Science and HIV prevention, Infection and Management of AIDS.

**Entrance Requirements:**

a) In conformity with the general regulations on the normal requirements relating to Bachelor degree programmes, each candidate must possess a minimum of six passes in the SGCSE (or equivalent) which must include passes at C grade or better in English Language and at least C grade or better in a minimum of four subjects.

b) **Diploma Holders**

A holder of a Diploma in Social Work or an equivalent qualification from a recognised institution of higher learning may be eligible to enter the BSW programme. The senate will determine the level of entry and courses to be taken.

c) **Mature Age Entry Scheme**

3. **Bachelor of Laws (LL.B)**

The LL.B. degree is a programme covering five years of study and its complete structure can be found in the University Calendar. In year 1 of the programme students are expected to take; Introduction to Computing for Social Science and one other non-law course elected from Economics, Political and Administrative Studies, Sociology or Statistics and Demography, departments.

**Entrance Requirements:**
In conformity with the general regulations on the normal requirements relating to Bachelor degree programmes, each candidate must possess a minimum of six passes in the SGCSE (or equivalent) which must include passes at C grade or better in English Language and at least C grade or better in a minimum of four subjects.

*TRANSFER - B.A. LAW DEGREE HOLDERS*
(i) Holders of the B.A. Law degree will be eligible to enter year three of the LL.B degree programme, and shall not be exempted from any courses offered in that year and in subsequent years.

(ii) Holders of the Diploma in Law offered by the University of Swaziland are admissible to year two of the LL.B degree programme, provided they completed the Diploma programme with a Pass with Credit above 65%. No exemption of courses is granted in the LLB programme.

INSTITUTE OF DISTANCE EDUCATION

IDE offers several programmes that students can choose from. The programmes currently offered by IDE are:

- Bachelor of Arts in Humanities
- Bachelor of Education (Adult Education)
- Bachelor of Education (Secondary)
- Bachelor of Education (Primary)
- Bachelor of Commerce (New Programme)
- Bachelor of Commerce (Old Programme)
- Diploma in Law
- Certificate in French (Currently not offered)
- Certificate in Portuguese
- Certificate in Psycho-social Support
- Post Graduate Certificate in Education (P.G.C.E)

1. Bachelor of Arts Humanities

Duration: 4 years, Entry Qualifications: Six passes of the SGCSE/IGCSE/GCE O’LEVEL examinations five of these including English Language, must be passed at C Grade or better. Two of the five subjects must include the following: English Literature, Geography, History, Religious Knowledge, French and SiSwati OR The Mature Age Entry Scheme applicable to degree programmes.

2. Bachelor of Commerce (New Programme)

Duration: 6 years, Entry Qualifications for holders of SGCSE/IGCSE/GCE O’ LEVEL: A minimum of six passes in the SGCSE/IGCSE/GCE O’ LEVEL, which must include credits passes at C grade or better in Mathematics and English Language plus a credit in a minimum of two other relevant subjects OR a recognised equivalent qualification OR the Mature Age Entry Scheme.

3. Bachelor of Commerce (Old Programme)
(Duration: 3 years, Entry Qualifications: All candidates wishing to enrol in the Bachelor of Commerce Degree should have successfully completed the Diploma in Commerce.

4. Diploma in Law

(Duration: 3 years, Entry Qualifications: At least three credit passes in SGCSE/IGCSE/O’level including English Language. OR at least three passes in O-Level including English Language and a minimum of three years relevant work experience. A letter should accompany such candidates’ applications from their employer confirming the required three years working experience. OR a Certificate in Law with credit or better from UNISWA or any other institution approved by Senate. OR a pass in Certificate in Law plus one-year relevant work experience after completing the Certificate. OR the Mature Age Entry Scheme applicable to Diploma Programmes

5. Certificate in Portuguese

(Duration: 2 years, Entry Requirements: Junior Certificate or a recognised equivalent qualification. Candidates who have passed a minimum of three SGCSE/IGCSE/GCE/O’ Level subjects, including Portuguese, may be admitted directly to year two of the programme.

6. Certificate in Psychosocial Support

(Duration: 2 years, Entry Requirements: The minimum requirement for entrance to the Certificate in Psychosocial Support shall be the Junior Certificate or a recognized equivalent qualification. Candidates must have passed at least four subjects, one of which must be English.

Preference will be given to applicants working with children and youth and have a letter of recommendation from an employer or designated/recognised authority.

7. B.Ed. (Primary)

ENTRANCE REQUIREMENTS

7.1 Candidates will be considered for admission in Level 1 of the Degree if they have a pass in the qualifications below. In addition, candidates should have a pass in Education:

(a) the Diploma in Education (Primary or Secondary or Inservice) OR
(b) the two-year Secondary Teacher’s Certificate OR
(c) the two-year Secondary Teacher’s Diploma OR
(d) the three-year Primary or Secondary Teacher’s Diploma OR
(e) a recognized equivalent qualification; In addition, the candidates’ major subjects must fit into an acceptable Level 1 programme approved by the Institute. The subjects are:

**Language Arts**
- African Languages and Literature
- English Language and Literature

**Social Studies**
- History
- Geography
- Theology and Religious Studies

**Science (Subjects currently not available)**
- Biology
- Chemistry
- Mathematics
- Physics

8. **B.Ed. (Secondary)**

**ENTRANCE REQUIREMENTS**

8.1 **A. Holders of Teachers Certificates and Diplomas**

Candidates will be considered for admission to Level 1 of the degree if they have a pass in the qualifications below. In addition, candidates should have a pass in Education:

(i) the Diploma in Education (Secondary or In-Service) OR
(ii) the two-year Secondary Teacher’s Certificate (STC) OR
(iii) the two-year Secondary Teacher’s Diploma (STD) OR
(iv) the three-year Secondary Teacher’s Diploma (STD) OR
(v) a recognized equivalent qualification;

In addition, candidates who wish to pursue the B.Ed. Secondary (Commerce or Science) must have obtained a credit pass in their O-Level (or IGCSE) Mathematics.

8.2 The major subjects must fit into an acceptable Level 1 programme approved by the Institute of Distance Education. The subjects are:
- Accounting
- Commerce
- Economics
- Business Studies
- Religious Education
- African Languages
- English
- History
French
Geography, Environmental Science and Planning (Currently not available) and the Science subjects: Biology, Chemistry, Mathematics and Physics (which are currently not available).

8.3 B. Direct entry through SGCSE or Equivalent (Currently not considered)
Candidates with General Certificate of Education (GCE) O’ Level & Cambridge Oversees School Certificate (COSC) qualifications shall be considered for direct admission into the Bachelor of Education (Secondary/Science) if they have one of the following:

(a) Bachelor of Education (Adult Education)
   Bachelor of Education (Primary)
   Bachelor of Education (Secondary)
   (i) English Language and Mathematics and
   (ii) EITHER
two of the following:
       Biology, Chemistry, Geography, Physics, Science
       (Chemistry/ Physics)
   OR
   Combined Science and Additional Combined Science
   (iii) Any other subject
   OR

(b) Cambridge Overseas School Certificate (COSC) in the 1st or 2nd division with a minimum of five (5) credits (a C grade or better) which must include the subjects listed in (a) above.

C. Swaziland General Certificate of Secondary Education (SGCSE) Admissions
The minimum requirement for entrance to the Bachelor of Education degree programme for holders of SGCSE shall be: A minimum of six passes in the SGCSE, which must include a C grade or better in

   (i) English Language and Mathematics
   (ii) EITHER Two of the following:
       Biology    Chemistry
       Geography  Physics
       Physical Science
   OR Co-ordinated Sciences
Any other subject.

9. B.Ed. (Adult Education)

**Duration: 5 years, Entry Requirements:**
In conformity with the general regulations on the normal requirements relating to Bachelor degree programmes, each candidate must possess a minimum of six passes in the GCE O-Level (or equivalent) which must include passes at C grade or better in English Language and at least C grade or better in a minimum of four subjects. OR a Diploma in Adult Education from Uniswa or any other recognized institution OR Mature Age Admission, as in the Academic General Regulations.

**NB:** Holders of the Diploma in Adult education may enter the Degree programme in year 3 on the recommendation of the IDE Board to Senate.

10. Post Graduate Certificate in Education

**Entrance Requirements**
A recognized university degree with an overall D grade or better, in which one or more teaching subjects have been studied. The applicant must have obtained in overall D grade or better in each of the teaching subject(s). [A copy of the degree transcript must be submitted to confirm this requirement.]

**What does learning under the Institute of Distance Education really mean?**

- Most of the time you study away from the University lecturers and peers.
- You will be given course modules prepared by the course lecturers that will teach you and guide your studies.
- You will be required attend face-to-face sessions at Kwaluseni conducted by course lecturers.
- There will be tutorials on specified Saturdays, which will be conducted by the Course Tutors.
- You will write tests, assignments and examinations on specified dates in each academic year.
You may get information about IDE and general advice from the following staff members at the Kwaluseni Campus:

<table>
<thead>
<tr>
<th>Name</th>
<th>Telephone</th>
<th>Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director</td>
<td>251 70278</td>
<td>020</td>
</tr>
<tr>
<td>Coordinator (Academic Studies)</td>
<td>251 70283</td>
<td>013</td>
</tr>
<tr>
<td>Coordinator (Student Services)</td>
<td>251 70275</td>
<td>010</td>
</tr>
<tr>
<td>Coordinator (Material Dev.)</td>
<td>251 70277</td>
<td>016</td>
</tr>
<tr>
<td>Assistant Registrar (Fax)</td>
<td>251 70281</td>
<td>001A</td>
</tr>
<tr>
<td></td>
<td>251 87083</td>
<td></td>
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</tbody>
</table>

The offices of the staff members listed above are located at the New IDE Building close to the Commerce Building.

**SCHEDULE OF FEES - 2015/2016**

1. **UNDERGRADUATE TUITION FEES – FULL TIME**

   i) Citizens of Swaziland and SADC

   - B.A.; B.Com.; LL.B.; B.Ed.  
     - P.A.  
     - F/T Dip. & PGCE  
       - Per Full Course: 3,255  
       - Per Half Course: 1,630  
     - B.Sc.; B.Sc. Agric & Cons. Science  
     - B.Sc. Nursing & EHS  
       - Per Full Course: 3,330  
       - Per Half Course: 1,650  
     - 15,775  
   - 3,255  
   - 1,630  
   - 3,330  
   - 1,650
ii) Non Citizens of Swaziland & SADC

B.A.; B.Comm.; LL.B.; B.Ed. P.A.
F/T Dip. & PGCE 48,460
Per Full Course 9,720
Per Half Course 4,860

B.Sc.; B.Sc. Agric & Home Econ; F/T Dip 50,260
B.Sc. Nursing & F/T Dip.
Per Full Course 10,880
Per Half Course 5,040

2. UNDERGRADUATE TUITION FEES – PART TIME

i) IDE Per Module 2,990
   All Programmes P.A. 11,970

ii) Adult Education Certificate & Diploma
   Per Year 3,340
   Per Full Course 1,100
   Per Half Course 555

3. RESIDENCE FEES

Accomodation CATEGORY ONE 10,260
   CATEGORY TWO (range) 3,900 to 5,400

Food 17,370
Daily rate (Students) 150
Daily rate (Conference) 575

3. SUPPLEMENTARY FEES

Per Full Course 320
Per Half Course 180

4. AFFILIATION FEES

Per Year

Individuals 2,455
Institutions 5,375
5. OTHER FEES

Applications

Citizens of Swaziland 310
Others 340
Acceptance 340
Transcripts (first copy free) 160

6. TEACHING/INTERNSHIP/FIELDWORK ALLOWANCES PER WEEK (Recommended)

Agriculture, Education, Science & Social Science 780
Commerce & Humanities 780
PGCE 780
Health Sciences – Other 780
Health Sciences – Environmental Sc. 3rd year only 910

7. BOOK ALLOWANCES

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<th>Part II</th>
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<tbody>
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<tr>
<td>Commerce &amp; Social Science</td>
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<td></td>
<td>(excl. Law)</td>
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<tr>
<td>Science, Engineering, Agriculture &amp; Law</td>
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<td>Part I</td>
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<tr>
<td>Part II</td>
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<td>Health Science</td>
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<tr>
<td>Part II</td>
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</table>

8. PROJECT ALLOWANCES

3,130

PAYMENTS TO BE DIRECTED TO

First National Bank
Student Fees Account
Account number: 57730018902
Branch Code: 281-064
Enquiries: 2517 0397 or 2517 0411, Student Finances
SCHOLARSHIP AND OTHER FINANCIAL ASSISTANCE

The University does not provide scholarships of any form to its students. Students are expected to secure adequate funding before they can register at the University. Some scholarship-awarding organisations are as follows:

Swaziland Govt. Scholarship Board (Swazi Citizen)
Ministry of Labour and Social Security
P.O. Box 198
MBABANE H100
Swaziland

Botswana Govt. Scholarship Board (Botswana Citizen)
Ministry of Education
Private Bag 005
GABORONE
Bostwana