Thank you for your enquiry about the University of Swaziland. The aim of this booklet is to provide information about:

The University and the services it offers
The undergraduate study programmes
The admission requirements
The application procedure

Please note that the information contained in this booklet was correct at the time of going to press but may be changed without notice.

Please address correspondence to:

The Registrar
Attention: Admissions Office
University of Swaziland
P/Bag 4
KWALUSENI
M201
BACKGROUND INFORMATION

Historical Note

The University of Swaziland developed from the University of Botswana, Lesotho and Swaziland (UBLS), formerly known as the University of Basutoland, Bechuanaland and Swaziland (UBBS), which had its headquarters in Lesotho between 1964 and 1975. The UBBS had developed from the Pius XII Catholic University College at Roma – so our history has quite deep roots. The University of Swaziland achieved its independent status as a fully-fledged University in 1982.

Since achieving university status, UNISWA has continued to grow and to develop in accordance with its stated aim of assisting national development. Student enrolment in accordance has risen steadily, paralleled by an ever-increasing output of graduates since the University’s first Congregation for the conferment of Degrees in 1982. In all over 10 000 degrees have been conferred, 1304 of them at the 2013 Graduation.

The chief mandate, which the university has tried to implement, is human resource production. This is clearly indicated in the type of programmes selected at the beginning, which still constitute a major part of UNISWA programmes. Four levels, certificate, diploma, degree, masters were deliberately structured so as to allow upward mobility and a second chance to those who left school at the lower levels.

Responding to the emergent needs of the nation, UNISWA has embarked upon a new phase of development. Faculties have strengthened their programmes in an attempt to create educational and training opportunities for various individuals who have been unable, for one reason or another, to undertake conventional university education, UNISWA created the Institute of Distance Education (IDE) in 1996 to offer university education using the Distance Education delivery methods.

As it continues to evolve, the University of Swaziland is firmly committed to a programme of expansion and development to retain its relevance and the aim of producing the expert human resource, which the kingdom needs.
UNIVERSITY LIBRARY

The University Library consists of three decentralized but co-ordinate units at Kwaluseni, Luyengo and Mbabane. The main library at Kwaluseni has recently been extended and is now housed in a very fine air-conditioned building at the centre for the campus. The library holds an interesting collection of publications and documents related to Swaziland. References staff are available to provide answers to queries and advice on the use of library materials for information needs.

Non-members of the University should enquire from the Librarian about the services available to external borrowers.

WHAT TO EXPECT

A Guide for Prospective Students – 2016/2017

Further information can be obtained from the University of Swaziland Calendar 2015/2016. Copies of the Calendar are available in all high schools in Swaziland.

N.B. Fees are listed at the back of this pamphlet.

The closing date for receipt of all applications is 1st March 2016.

NOTIFICATION OF OUTCOME OF APPLICATION

All candidates who apply for admission to the University are notified of the outcome of their applications by end of June of the year for which admission is sought.
## HOW TO APPLY?

### POINT SCALE FOR ASSESSING QUALIFICATIONS

<table>
<thead>
<tr>
<th>POINTS</th>
<th>CAMBRIDGE HIGCSE/AS</th>
<th>CAMBRIDGE IGCSE/SGCSE</th>
<th>SENIOR CERTIFICATE HG</th>
<th>SG</th>
<th>A-LEVEL A</th>
<th>O-LEVEL A</th>
<th>NSC/IEB ACHIEVEMENT LEVEL</th>
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<td>10</td>
<td></td>
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<td></td>
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<tr>
<td>9</td>
<td>1</td>
<td>A (90-100)</td>
<td>A</td>
<td></td>
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</tr>
<tr>
<td>8</td>
<td>2</td>
<td>A* (80-90)</td>
<td>B</td>
<td></td>
<td></td>
<td></td>
<td>A¹</td>
</tr>
<tr>
<td>7</td>
<td>3</td>
<td>B</td>
<td>A</td>
<td>C</td>
<td></td>
<td></td>
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<td>6</td>
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</tbody>
</table>

IGCSE Grades:

- **A*, A, B, C, D, E, F, G
- **A** credit
- **D, E** pass
- **F, G** fail

7 (90-100)

7 (80-90)
The table above indicates the points attained from each grade. These points are calculated from the best six subjects. Note: the General and Faculty Requirements stated still need to be fulfilled.

How to calculate points:

Example: If a candidate doing IGCSE/SGCSE gets the following grades

- Mathematics B
- English as a Second Language D
- SiSwati C
- Religious Education A
- Business Studies A
- Economics C
- Accounts B
- History C

The points tally would be:

- 7 (Religious Education)
- 7 (Business Studies)
- 6 (Accounts)
- 6 (Mathematics)
- 5 (SiSwati)
- 5 (Economics)

**Total points = 36**, however due to the D in English the candidate would not qualify.

The cut-off points for each programme for the previous three years are shown in the table below. Use this information as a guide as to which programme you best qualify with your results.

<table>
<thead>
<tr>
<th>Programme</th>
<th>2011</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
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<tbody>
<tr>
<td>B.Sc. Agric. Econ. &amp; AgriBus. Mgt.</td>
<td>34</td>
<td>34</td>
<td>30</td>
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<tr>
<td>B.Sc. Agric. Ed.</td>
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<td>34</td>
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<td>B.Sc. Agronomy</td>
<td>35</td>
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<td>33</td>
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<tr>
<td>B.Sc. Animal Science</td>
<td>35</td>
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<td>32</td>
<td>33</td>
<td>33</td>
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<tr>
<td>B.Sc. Animal Science (Dairy)</td>
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<td>33</td>
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<tr>
<td>B.Sc. Agric. &amp; Bio-syst. Eng.</td>
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<td>34</td>
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<tr>
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<td>Bachelor of Nursing Science (N/P)</td>
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<tr>
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<tr>
<td>B.Sc. in Environmental Mgt. &amp; Water Resources</td>
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<td>B.Sc. in Environmental Health &amp; Food Science</td>
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<td>B.A. Humanities (F/T)</td>
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<td>B.A. J.M.C.</td>
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<tr>
<td>Bachelor of Science</td>
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<td>38</td>
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<td>B.Eng. (Electrical &amp; Electronic)</td>
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<td>B.A. Social Science</td>
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<tr>
<td>Bachelor of Laws (LLB)</td>
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<tr>
<td>B.A. Humanities (IDE)</td>
<td>35</td>
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<tr>
<td>B.Ed. Secondary (Humanities) - IDE</td>
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<tr>
<td>B.Ed. Secondary (Business Education) - IDE</td>
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<tr>
<td>B.Ed. Primary (Language Arts) - IDE</td>
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<tr>
<td>B.Ed. Primary (Social Studies) - IDE</td>
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</tr>
<tr>
<td>Bachelor of Commerce (N/P) - IDE</td>
<td>33</td>
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<tr>
<td>Diploma in Law (IDE)</td>
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</table>
The University offers the following certificate, diploma and degree programmes:

<table>
<thead>
<tr>
<th>FACULTY</th>
<th>CERTIFICATES, DIPLOMAS AND DEGREES</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGRICULTURE &amp; CONSUMER SCIENCES</td>
<td>B.Sc. in Agricultural Economics &amp; Agribusiness Management</td>
</tr>
<tr>
<td>COMMERCE</td>
<td>Bachelor of Commerce</td>
</tr>
<tr>
<td>EDUCATION</td>
<td>Certificate in Adult Education</td>
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<tr>
<td>HEALTH SCIENCE</td>
<td>Bachelor of Nursing Science – (Old Programme)</td>
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<tr>
<td>HUMANITIES</td>
<td>Bachelor of Arts in Humanities</td>
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<tr>
<td>INSTITUTE OF DISTANCE EDUCATION</td>
<td>Certificate in Portuguese</td>
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</table>
Bachelor of Commerce (New Programme)
Bachelor of Commerce (Old Programme)
Bachelor of Arts (Humanities)
Bachelor of Education (Adult Education)
Bachelor of Education Primary (Language Arts)
Bachelor of Education Primary (Social Studies)
Bachelor of Education Secondary (Humanities)
Bachelor of Education Secondary (Business Education)
Post-Graduate Certificate in Education

**SCIENCE & ENGINEERING**
- Bachelor of Engineering (Electrical & Electronic)
- Bachelor of Science

**SOCIAL SCIENCES**
- Bachelor of Laws
- Bachelor of Arts in Social Science
- Bachelor of Social Work

**ENTRANCE QUALIFICATIONS**

If you have decided to apply for admission, there are certain minimum requirements that you will need to meet in order to be considered for admission. There are many more applicants than there are places available and, therefore, the University has to use selection procedures. Applying to the University does not guarantee a place.

In order to enter the University to study for a degree programme, you MUST have a minimum of SIX PASSES in the SGCSE/IGCSE, and these must include passes at C GRADE OR BETTER IN ENGLISH LANGUAGE AND FOUR OTHER RELEVANT SUBJECTS.

The Mature Age Entry Scheme (details obtainable on request) serves as an alternative route for this special group of applicants e.g. applicants over 22 years of age who do not meet the normal entrance requirements. You must also note carefully the Special Requirements for the programme in each Faculty before you choose the programme you wish to apply for.
SPECIAL REQUIREMENTS

FACULTY OF AGRICULTURE & CONSUMER SCIENCES

The Faculty of Agriculture & Consumer Sciences offers the following degree programmes;

Agriculture-Related Programmes;
- Bachelor of Science in Agricultural and Biosystems Engineering
- Bachelor of Science in Agricultural Economics and AgriBusiness Management
- Bachelor of Science in Agricultural Education
- Bachelor of Science in Agronomy
- Bachelor of Science in Animal Science
- Bachelor of Science in Animal Science (Dairy)
- Bachelor of Science in Horticulture

Consumer Science-Related Programmes
- Bachelor of Science in Food Science, Nutrition and Technology
- Bachelor of Science in Consumer Science
- Bachelor of Science in Consumer Science Education
- Bachelor of Science in Textile and Apparel Design and Management.

Entrance Requirements:

(i) SGCSE/IGCSE Admissions
Candidates must have an International General Certificate of Secondary Education (IGCSE)/Swaziland General Certificate of Secondary Education (SGCSE); or another internationally recognized, comparable certificate. All candidates must have at least credit passes (C grades or better) in English Languages, Mathematics, and two Science subjects. A credit pass in Agriculture or Agricultural Science (for any agriculture related degree programme) or Home Economics, or Home Management or Food and Nutrition or Fashion and Fabrics (for any Consumer Science related degree programme) will be accepted as a Science subject.
The Science subjects will include: Physics, Chemistry, Physical Science, Biology, Integrated Science and Combined Science.

(ii) A level Admissions
A student may be exempted from taking courses already passed at “A” Level with a C grade or better.

(iii) Diploma Admissions
Applicants wishing to study for a B.Sc. Degree in Faculty of Agriculture and Consumer Sciences must have:

(a) Completed the relevant 2-year Diploma Programme in the Faculty of Agriculture, UNISWA, or its equivalent. Such candidates will be admitted to year 1 of the degree programme.

**OR**

(b) Completed the relevant 3-year Diploma Programme in the Faculty of Agriculture, UNISWA or its equivalent. Such candidates will be admitted to Level 3 of the degree programme.

(c) Candidates admitted under (b) shall receive exemption from equivalent courses, taken during the diploma programme. Exemption from such courses may be approved by the Senate on the recommendation of the Faculty of Agriculture and Consumer Sciences Board, which shall have determined the courses from which candidates may be exempted for each programme.

(d) Candidates admitted under (b) shall be required to take courses in Level 1 or Level 2 not taken during the diploma programme.

(e) For candidates admitted under (b), the relevant diploma shall be:

   Diploma in Agricultural Education for B.Sc. (Ag.Ed)
   Diploma in Agriculture for other Agriculture related programmes
   Diploma in Home Economics Education for B.Sc. (Consumer Science. Ed.) or
   Diploma in Home Economics for other Consumer Science related programmes

**FACULTY OF COMMERCE**

**Bachelor of Commerce (Full-Time)**

The Bachelor of Commerce (B.Com) is a four year degree programme offered on a fulltime basis. On successful completion of the first two years, students will be eligible to major in any one of the following:

- B.Com (Accounting and Finance)
- B.Com (Marketing)
- B.Com (Management)

**DEGREE ENTRANCE REQUIREMENTS**

The minimum entrance requirement for the Degree programme shall be:
(a) **International General Certificate of Secondary Education (IGCSE)/SGCSE Candidates**

A minimum of six passes in the IGCSE/SGCSE, which must include passes at C grade or better in English, and Mathematics plus a credit in a minimum of two subjects drawn from the list below:

- Economics
- Information Technology
- Business Studies
- Accounts
- Additional Mathematics
- French
- Combined Science
- English Literature
- Design Technology
- Geography
- History
- Religious Studies
- Agriculture
- Food and Nutrition
- Fashion and Fabrics

**OR**

(b) A minimum of six passes in the G.C.E. O’ Level, which must include passes at C grade or better in English Language and Mathematics plus a credit in a minimum of two subjects drawn from the list below:

- Additional Mathematics
- Bible Knowledge
- Biology
- Combined Science
- Commerce
- Chemistry
- Economics
- French
- Geography
- General Science
- Human and Social Biology
- Physics
- Physical Science
- Principles of Accounts
- Siswati
OR
(c) A recognized equivalent qualification.

OR
(d) A’ Level Admission (As in the Academic General Regulations)

OR
(e) Mature Entry Admission:

**DEGREE ENTRANCE REQUIREMENTS FOR DIPLOMA HOLDERS**

(a) Holders of the Diploma in Accounting and Business Studies (DABS) (or its equivalent), who intend to study for the Bachelor of Commerce degree, will be eligible to enter Level 1 of the Four-Year Bachelor of Commerce Degree Programme.

(b) Holders of the Diploma in Commerce from Uniswa or its equivalent from a recognised institution may be eligible to enter Level 3 of the Four-Year Bachelor of Commerce Degree Programme. Such candidates may be required to take any other course as directed by Senate.

(c) Holders of Diploma in Business-related studies from a recognised institution may be eligible for admission into Level 1.

**FACULTY OF EDUCATION**

**Programmes of the Faculty of Education**

Programmes of study for the following certificates, diplomas and degrees are offered in the faculty in conjunction with other Faculties or Departments of the University.

**Degree of Bachelor of Education:** There are two full-time programmes – the secondary B.Ed. programme and the primary B.Ed. programme.

**Post–Graduate Certificate in Education:** a pre–service programme for holders of an appropriate degree.

**Certificate and Diploma in Adult Education:** The programmes are offered to adult education practitioners

**Certificate in Physical Education (Currently not offered):** This is a one-year, full-time study programme intended to provide appropriately trained and skilled teachers in the area of physical education in the primary schools of Swaziland.

1. **Certificate in Adult Education**

   Normally, the duration of the Certificate programme shall be two (2) semesters of full-time study or four (4) semesters of part-time. The part-time certificate programme will include two (2) weeks of residential sessions in each semester.
It is intended for candidates who wish to become adult educators.

**Entrance Requirements**

(a)  **Direct Entry**
An applicant to the Certificate in Adult Education programme shall be required to have a minimum of SGCSE/IGCSE/GCE O’ Level/COSC or its equivalent, with four (4) passes including English Language.

(b)  **Mature Age Entry**
(As in the Academic General Regulations)

2.  **Diploma in Adult Education**

This programme is offered on a full-time and Part time study. The Part-time Diploma programme will include two (2) weeks of residential sessions in each semester.  

**Entrance Requirements:**

In addition to the requirements of the General Regulation the following shall apply:

(a)  **Direct Entry**
An applicant to the Diploma in Adult Education programme shall be required to have a minimum of six passes in the SGCSE/IGCSE/GCE O’ Level/COSC or its equivalent, which must include a C grade or better in four subjects including English Language.

(b)  **A Holder of a Certificate**
An applicant to the Diploma in Adult Education must have at least a pass in the Certificate in Adult Education or equivalent.

(c)  **Mature Age Entry**
(As in the Academic General Regulations)

3.  **Certificate in Physical Education (Currently not offered)**

This is a one-year, full-time study programme intended to provide trained and skilled teachers in the area of physical education.

**Entrance Requirements**

The entrance requirement shall be as follows;

a) A minimum of a teacher’s qualification (Certificate, Diploma or Degree) plus two years’ teaching or relevant work experience.

OR

b) A degree in any field of study
OR

c) A pass or better in five IGCSE/SGCSE, Cambridge Overseas School Certificate: O’ Level (GCE)

4. Bachelor of Education (Primary)

Entrance Requirements:
A. Direct entry through SGCSE/IGCSE/GCE O’Level / COSC or Equivalent
An applicant with the above qualifications shall be considered for direct entry into the Bachelor of Education (Primary) programme according to the specialisations listed below.

B.Ed. Primary (Language Arts)
An applicant to the Bachelor of Education Primary (Language Arts) programme must satisfy the requirements stipulated in the Academic General Regulations.

B.Ed. Primary (Science)
In addition to the requirements stipulated in the Academic General Regulations, an applicant to the Bachelor of Education Primary (Science) programme with any of the following:

1. A grade C or better in Mathematics and
2. Two of the following; Biology, Chemistry, Physical Science, Physics OR Co-ordinated Sciences.
3. a C grade or better in any other subject.

B.Ed. Primary (Social Studies)
In addition to the requirements stipulated in the Academic General Regulations, an applicant to the Bachelor of Education Primary (Social Studies) programme must have a C grade or better in Mathematics.

B. Holders of Teachers’ Certificates or Diplomas
An applicant who has obtained a pass in at least one of the qualifications listed below will be considered for admission to the programme.

(a) A Diploma in Education (Primary or Secondary or In-Service) (PTD/STD).
(b) The two-year Secondary Teachers’ Certificate (STC).
(c) A recognised equivalent.

Their major subjects must fit into an acceptable Year 1 Programme approved by the Faculty of Education. The Subjects are:
5. Bachelor of Education (Secondary)

Entrance Requirements
A. Direct entry through SGCSE/IGCSE,GCE O’Level and COSC or Equivalent
   An applicant with the above qualifications shall be considered for direct entry into the Bachelor of Education (Secondary) programme according to the specialisations listed below.

B.Ed. Secondary (Business Studies)
   In addition to the requirements stipulated in the Academic General Regulations, an applicant to the Bachelor of Education Secondary (Business Studies) programme must have a C grade or better in Mathematics.

B.Ed. Secondary (Humanities)
   An applicant to the Bachelor of Education Secondary (Humanities) programme must satisfy the requirements stipulated in the Academic General Regulations.

B.Ed. Secondary (Science)
   In addition to the requirements stipulated in the Academic General Regulations, an applicant to the Bachelor of Education Secondary (Science) programme with any of the following:

   1. A grade C or better in Mathematics and
   2. Two of the following; Biology, Chemistry, Geography, Physical Science, Physics OR Co-ordinated Sciences.
   3. a C grade or better in any other subject.

B. Holders of Teachers’ Certificates or Diplomas

An applicant who obtained at least one of the qualifications listed below will be considered for admission to the programme.

(a) A Diploma in Education (Secondary or In-Service) (STD).
(b) The two-year Secondary Teachers’ Certificate (STC).
(c) A recognised equivalent.
6. Post-Graduate Certificate in Education (Full-time)
The Post-Graduate Certificate in Education (P.G.C.E.) is offered as a full-time programme, for a one year duration. The applicant will normally be expected to take a curriculum studies course reflecting the subject(s) studied in the degree.

**Entrance Requirements:**
In addition to the requirements stipulated in the Academic General Regulations the following entrance requirements shall apply:

An applicant to the Post Graduate Certificate in Education shall be required to have at least a Bachelor’s Degree (including the Bachelor of Engineering) from UNISWA or any recognised institution. The applicant must also have an average GP of 2.0 (D grade) or better in at least one subject to make up his or her teaching subject(s). Teaching subject(s) are:

- Accounting
- African Languages
- French (currently not offered)
- Biology / Life Sciences
- Business Studies
- Chemistry
- Commerce
- Economics
- English
- Geography
- History
- Mathematics
- Physics
- Religious Education

**FACULTY OF HEALTH SCIENCES**

Programmes of study may be offered in the following degrees:

- Bachelor of Science in Environmental Health Science
- Bachelor of Science in Environmental Health & Food Science
- Bachelor of Science in Environmental Management & Occupational Safety & Health
- Bachelor of Science in Environmental Management & Water Resources
- Bachelor of Nursing Science (New Programme)

**Entrance Requirements**
The minimum entrance requirements for all the above degree programmes offered by the Faculty shall be:

1. **International General Certificate of Secondary Education (IGCSE)/Swaziland General Certificate of Secondary Education (SGCSE) Admissions**

A minimum of six passes in the IGCSE/SGCSE which must include passes at C grade or better in:

(i) English Language and Mathematics **and**
(ii) Two (2) of the following:
   - Biology
   - Chemistry
   - Physics
   - Geography or Agriculture (Environmental Health Science only)
   - Physical Science or Combined Science

(iii) Any other subject.

2. **O-Level Admissions:**

A minimum of six passes in the GCE O’Level which must include passes at C grade or better in:

(i) English Language and Mathematics and

(ii) Two (2) of the following:
   - Biology
   - Chemistry
   - Physics
   - Science (Biology/Chemistry)
   - Combined Science
   - Human and Social Biology
   - Additional Combined Science
   - Geography or Agriculture (Environmental Health Science only)

(iii) Any other subject

3. **The Higher International General Certificate of Secondary Education (HIGCSE)/ Advanced Subsidiary (AS) Admissions**

A minimum of six passes in the HIGCSE/AS which must include passes at C grade or better in:

(i) English Language and Mathematics and

(ii) Two (2) of the following:
   - Biology
   - Chemistry
   - Physics
   - Geography or Agriculture (Environmental Health Science only)
   - Physical Science or Combined Science

(iii) Any other subject

**OR**
A recognised equivalent qualification to any of the above

4. **A’ Level Admission:**
Candidates who have taken acceptable A’ Level examinations and who have at least two grades of C or better at A’ Level or an equivalent qualification may be exempted from first year of degree programme, provided they fit into an acceptable year II programme.

5. Entrance into Post-Diploma Certificates

The duration of the full-time Certificate in Community Mental Health Nursing and Certificate in Midwifery Science shall be one academic year of study.

Requirements:
(i) Diploma in General Nursing Science (or similar qualification)
(ii) Current registration with the Swaziland Nursing Council as a nurse.

FACULTY OF HUMANITIES

1. Bachelor of Arts in Journalism and Mass Communication

ENTRANCE REQUIREMENTS

In addition to the requirements stipulated in the General Regulations, all candidates intending to enter the Bachelor of Arts Programme in Journalism and Mass Communication must have a C grade or better in SiSwati or any other language.

DIPLOMA HOLDERS
A Holder of a Diploma in Journalism and Mass Communication from UNISWA or any other recognized institution of higher learning, will be eligible to enter the Degree Programme. The level of entry will be determined by Senate on the recommendation of the Department.

2. Bachelor of Arts in Humanities

In addition to the requirements stipulated in the General Regulations, candidates intending to enrol for the Bachelor of Arts in Humanities must have:

a) C grade or better in any two of the following subjects

   English Literature,    History,
   Geography,           French,
   Religious Knowledge,  SiSwati,
b) A candidate who wishes to take Geography, Environmental Science Planning must have C or better in SGCSE/IGCSE Mathematics or “O” Level Mathematics.

OR

c) Mature Age Entry Scheme applicable to Degree programmes.

FACULTY OF SCIENCE AND ENGINEERING

1. Bachelor of Science
This is a 4-year programme for advancement of studies in the Sciences. In Year 1, each student must take Academic Communication Skills, HIV Prevention, Infection and Management of AIDS, Computer Skills Foundation, Mathematics and two Science subjects as guided by the possible career the student may wish to pursue.

The major subject combinations possible are:
[1] – BIOLOGICAL SCIENCES/CHEMISTRY
[8] – GEP/CHEMISTRY
[9] – GEP/PHYSICS
[10] – GEP/COMPUTER SCIENCE

GEP means – Geography, Environmental Science and Planning

Entrance Requirements:
Entrance to the B.Sc. programmes may be based on SGCSE/IGCSE, GCE O’ level, A’ level or any other equivalent qualification as explained in the section below. In addition, a cut-off point set by the Admissions Committee may be used.

A. Swaziland General Certificate of Secondary Education (SGCSE/IGCSE) Admissions

The minimum requirement for entrance to the Bachelor of Science degree programme shall be: a minimum of six passes in the SGCSE/IGCSE which must include a C grade or better in:

(i) English Language and Mathematics/Additional Mathematics
(ii) Either
   Co-ordinated Sciences
   OR
   Two of the following:
   Additional Mathematics*
Biology
Chemistry
Combined Science
Geography
Information and Communication Technology
Physics
Physical Science
*Will not count if used in the minimum requirement of mathematics/additional mathematics

(iii) Any other subject

B. GCE O’ Level Admissions
The minimum requirement for entrance to the Bachelor of Science degree programme shall be:

(a) A minimum of six passes in the GCE O’ level which must include a C grade or better in
   (i) English Language and Mathematics/Additional Mathematics
   (ii) Either two of the following:
        Additional Combined Science and Combined Science
        OR
        Two of the following:
        Additional Mathematics*
        Biology
        Chemistry
        Geography
        Physics
        Science (Chemistry/Physics)
   (iii) Any other subject

   OR

(b) Cambridge Overseas School Certificate (COSC) with a minimum of 5 credits (C grade or better), which must include subjects, listed in (a) above.

C. A’ Level Admissions and other Qualifications

An applicant who has taken acceptable A’ Level examinations and who has at least two grades of C or better at A’ Level, or an equivalent qualification, in the relevant Science subjects offered at the University, MAY be exempted from Year 1 of the B.Sc. degree provided he/she fits into an acceptable Year 2 programme. Such an applicant may be required to take and pass courses normally taken by students in year 1.

2. Bachelor of Engineering in Electrical and Electronic Engineering
This is a 5-year programme. An applicant who intends to join this programme, which begins in Year 1, must take Academic Communications Skills, HIV Prevention, Infection and Management of AIDS, Mathematics, Chemistry, Computer Skills Foundation and Physics.

**Entrance Requirements:**

Entrance to the B. Eng. Programme may be based on SGCSE/ IGCSE/ GCE O’ Level or any other equivalent qualifications as explained in the sections below. In addition, a cut-off point set by the Admissions Committee may be used.

A. **Swaziland General Certificate of Secondary Education (SGCSE/IGCSE) Admissions**

The minimum requirement for entrance to the Bachelor of Engineering in Electrical and Electronic Engineering degree programme shall be a minimum of six passes in the IGCSE/SGCSE, which must include a C grade or better in:

(a) English Language and Mathematics/Additional Mathematics

(i) (b) Either Co-ordinated Sciences

   OR

(ii) Physical Science or Physics

   AND

   any ONE of the following:

   Biology
   Chemistry
   Combined Science
   Geography

(c) Any other subject

B. **GCE O’ Level Admissions**

The minimum requirement for entrance to the Bachelor of Engineering in Electrical and Electronic degree programme shall be a minimum of six passes in the GCE O’ Level, which must include a C grade or better in:

(a) English and Mathematics/Additional Mathematics

(b) EITHER

   (i) Additional Combined Science and Combined Science

   OR

   (ii) Physics OR Physical Science

   AND

   Any one of the following:

   Biology
   Chemistry
   Geography
   Information and Communication Technology
(iii) Any other subject(s)

(c) Cambridge Overseas Schools Certificate (COSC) with a minimum of 5 credits (C grade or better), which must include the subjects, listed in (a) and (b) above.

C. A’ Level Admissions and other Qualifications
An applicant who has taken acceptable A’ Level examinations or an equivalent qualification and has obtained grades of C or better in Mathematics and Physics, MAY be exempted from Level 1 of B. Eng. Programme.

D. Candidates from outside Swaziland
Candidates from outside Swaziland may, subject to BOTH the Admissions Committee AND Faculty of Science and Engineering’s approval be admitted into B.Eng. Level 1 if they meet the requirements as stated above.

FACULTY OF SOCIAL SCIENCES

1. Bachelor of Arts (Social Science)
The Bachelor of Arts (Social Science) is a four-year degree programme. The subjects offered are:

- Public Administration
- Economics
- Geography
- Mathematics
- Sociology
- Statistics
- Demography
- Political Science

In Level 1 students are expected to take a minimum of three (3) subjects per semester from the list above including the General Education courses; Academic Communication Skills, Computing Skills Foundation and HIV Prevention, Infection and Management of AIDS. In years 2 to 4, a student takes courses in two major subjects from the list above.

Entrance Requirements:
In conformity with the general regulations on the normal requirements relating to Bachelor degree programmes, each candidate must possess a minimum of six passes in the SGCSE (or equivalent) which must include passes at C grade or better in English Language and at least C grade or better in a minimum of four subjects.

2. Bachelor of Social Work (BSW)
The BSW is a four-year degree programme. The complete structure of the programme is available in the University Calendar. In Level 1, students are expected to take Statistics, Academic Communication Skills, Computing Skills Foundation and HIV prevention, Infection and Management of AIDS.
Entrance Requirements:

a) In conformity with the general regulations on the normal requirements relating to Bachelor degree programmes, each candidate must possess a minimum of six passes in the SGCSE (or equivalent) which must include passes at C grade or better in English Language and at least C grade or better in a minimum of four subjects.

b) Diploma Holders
   A holder of a Diploma in Social Work or an equivalent qualification from a recognised institution of higher learning may be eligible to enter the BSW programme. The senate will determine the level of entry and courses to be taken.

c) Mature Age Entry Scheme

3. Bachelor of Laws (LL.B)

The LL.B. degree is a programme covering five years of study and its complete structure can be found in the University Calendar. In Level 1 of the programme students are expected to take; Academic Communication Skills, Computer Skills Foundation, HIV prevention, Infection and Management of AIDS and one other non-law course elected from Economics, Political and Administrative Studies, Sociology or Statistics and Demography, departments.

Entrance Requirements:
In conformity with the general regulations on the normal requirements relating to Bachelor degree programmes, each candidate must possess a minimum of six passes in the SGCSE (or equivalent) which must include passes at C grade or better in English Language and at least C grade or better in a minimum of four subjects.

B.A. LAW DEGREE HOLDERS

A Holder of the B.A. Law degree will be eligible to enter year three of the LL.B degree programme, and shall not be exempted from any courses offered in that year and in subsequent years.

DIPLOMA HOLDERS

A Holder of the Diploma in Law offered by the University of Swaziland or an equivalent qualification from a recognized institution may be eligible to enter the LL.B. degree programme. The level of entry and courses to be taken will be determined by Senate.
INSTITUTE OF DISTANCE EDUCATION

IDE offers several programmes that students can choose from. The programmes currently offered by IDE are:

- Bachelor of Arts in Humanities
- Bachelor of Education (Adult Education)
- Bachelor of Education Secondary (Humanities)
- Bachelor of Education Secondary (Business Education)
- Bachelor of Education Primary (Language Arts)
- Bachelor of Education Primary (Social Studies)
- Bachelor of Commerce (New Programme)
- Bachelor of Commerce (Old Programme)
- Diploma in Law
- Certificate in French (Currently not offered)
- Certificate in Portuguese
- Certificate in Psycho-social Support
- Post Graduate Certificate in Education (P.G.C.E)

1. Bachelor of Arts Humanities

**Duration:** 4 years, **Entry Qualifications:** Six passes of the SGCSE/IGCSE/GCE O’LEVEL examinations five of these including English Language, must be passed at C Grade or better. Two of the five subjects must include the following: English Literature, Geography, History, Religious Knowledge, French and SiSwati **OR** The Mature Age Entry Scheme applicable to degree programmes.

2. Bachelor of Commerce (New Programme)

**Duration:** 6 years, **Entry Qualifications** for holders of SGCSE/IGCSE/GCE O’ LEVEL: A minimum of six passes in the SGCSE/IGCSE/GCE O’ LEVEL, which must include credits passes at C grade or better in Mathematics and English Language plus a credit in a minimum of two other relevant subjects **OR** a recognised equivalent qualification **OR** the Mature Age Entry Scheme.

3. Bachelor of Commerce (Old Programme)

**Duration:** 3 years, **Entry Qualifications:** All candidates wishing to enrol in the Bachelor of Commerce Degree should have successfully completed the Diploma in Commerce.
4. Diploma in Law

**Duration**: 3 years. **Entry Qualifications**: At least three credit passes in SGCSE/IGCSE/O’level including English Language. OR at least three passes in O-Level including English Language and a minimum of three years relevant work experience. A letter should accompany such candidates’ applications from their employer confirming the required three years working experience. OR a Certificate in Law with credit or better from UNISWA or any other institution approved by Senate. OR a pass in Certificate in Law plus one-year relevant work experience after completing the Certificate. OR the Mature Age Entry Scheme applicable to Diploma Programmes.

5. Certificate in Portuguese

**Duration**: 2 years. **Entry Requirements**: Junior Certificate or a recognised equivalent qualification. Candidates who have passed a minimum of three SGCSE/IGCSE/GCE/O’Level subjects, including Portuguese, may be admitted directly to year two of the programme.

6. Certificate in Psychosocial Support

**Duration**: 2 years. **Entry Requirements**: The minimum requirement for entrance to the Certificate in Psychosocial Support shall be the Junior Certificate or a recognized equivalent qualification. Candidates must have passed at least four subjects, one of which must be English.

Preference will be given to applicants working with children and youth and have a letter of recommendation from an employer or designated/recognised authority.

7.1 Direct Entry to B. Ed. Primary

An applicant to the Bachelor of Education Primary Programme shall be considered for admission as follows:

**B. Ed. Primary (Language Arts)**
(As in the Academic General Regulations)

**B. Ed. Primary (Social Studies)**
An applicant to the Social Studies specialisation must have a C grade or better in Mathematics.

7.2 Diploma Holders

Candidates will be considered for admission in Level 1 of the Degree if they have a pass in the qualifications below. In addition, candidates should have a pass in Education:
(a) the Diploma in Education (Primary or Secondary or In-Service) OR
(b) the two-year Secondary Teacher’s Certificate OR
(c) the two-year Secondary Teacher’s Diploma OR
(d) the three-year Primary or Secondary Teacher’s Diploma OR
(e) a recognized equivalent qualification; In addition, the candidates’ major
subjects must fit into an acceptable Level 1 programme approved by the
Institute. The subjects are:

**Language Arts**
- African Languages and Literature
- English Language and Literature

**Social Studies**
- History
- Geography
- Theology and Religious Studies

8.1 Direct Entry to B. Ed. Secondary

In addition to the requirements stipulated in the Academic General Regulations, an
applicant shall be considered for Direct entry into the Bachelor of Education Secondary
Programme as follows:

*B Ed Secondary (Business Education)*

An applicant to the B Ed Secondary (Business Education) must have a C grade or better
in Mathematics

*B Ed Secondary (Humanities)*

(As in the Academic General Regulations)

8.2 Holders of Teachers Certificates and Diplomas

Candidates will be considered for admission to Level 1 of the degree if they have
a pass in the qualifications below. In addition, candidates should have a pass in
Education:

(i) the Diploma in Education (Secondary or In-Service) OR
(ii) the two-year Secondary Teacher’s Certificate (STC) OR
(iii) the two-year Secondary Teacher’s Diploma (STD) OR
(iv) the three-year Secondary Teacher’s Diploma (STD) OR
(v) a recognized equivalent qualification;

In addition, candidates who wish to pursue the B.Ed. Secondary
(Commerce) must have obtained a credit pass in their O-Level (or IGCSE)
Mathematics.
8.3 The major subjects must fit into an acceptable Level 1 programme approved by the Institute of Distance Education. The subjects are:

- Accounting
- Commerce
- Economics
- Business Studies
- Religious Education
- African Languages
- English
- History
- French

9. **B.Ed. (Adult Education)**

**Duration:** 5 years, **Entry Requirements:**
In conformity with the general regulations on the normal requirements relating to Bachelor degree programmes, each candidate must possess a minimum of six passes in the GCE O-Level (or equivalent) which must include passes at C grade or better in English Language and at least C grade or better in a minimum of four subjects. OR a Diploma in Adult Education from Uniswa or any other recognized institution OR Mature Age Admission, as in the Academic General Regulations.

**NB:** Holders of the Diploma in Adult education may enter the Degree programme in year 3 on the recommendation of the IDE Board to Senate.

10. **Post Graduate Certificate in Education**

**Entrance Requirements**
A recognized university degree with an overall D grade or better, in which one or more teaching subjects have been studied. The applicant must have obtained an overall D grade or better in each of the teaching subject(s). [A copy of the degree transcript must be submitted to confirm this requirement.]
What does learning under the Institute of Distance Education really mean?

- Most of the time you study away from the University lecturers and peers.
- You will be given course modules prepared by the course lecturers that will teach you and guide your studies.
- You will be required attend face-to-face sessions at Kwaluseni conducted by course lecturers.
- There will be tutorials on specified Saturdays, which will be conducted by the Course Tutors.
- You will write tests, assignments and examinations on specified dates in each academic year.

You may get information about IDE and general advice from the following staff members at the Kwaluseni Campus:

<table>
<thead>
<tr>
<th>Position</th>
<th>Telephone</th>
<th>Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director</td>
<td>251 70278</td>
<td>020</td>
</tr>
<tr>
<td>Coordinator (Academic Studies)</td>
<td>251 70283</td>
<td>013</td>
</tr>
<tr>
<td>Coordinator (Student Services)</td>
<td>251 70275</td>
<td>010</td>
</tr>
<tr>
<td>Coordinator (Material Dev.)</td>
<td>251 70277</td>
<td>016</td>
</tr>
<tr>
<td>Assistant Registrar (Fax)</td>
<td>251 70281</td>
<td>001A</td>
</tr>
<tr>
<td></td>
<td>251 87083</td>
<td></td>
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</table>

The offices of the staff members listed above are located at the New IDE Building close to the Commerce Building.
1. UNDERGRADUATE TUITION FEES – FULL TIME
   
i) Citizens of Swaziland and SADC

   B.A.; B.Comm.; LL.B.; B.Ed. P.A.
   F/T Dip. & PGCE 16,800
   Per Full Course 3,470
   Per Half Course 1,735

   B.Sc.; B.Sc. Agric & Cons. Science
   B.Sc. Nursing & EHS 18,230
   Per Full Course 3,510
   Per Half Course 1,755

   ii) Non Citizens of Swaziland & SADC

   B.A.; B.Comm.; LL.B.; B.Ed. P.A.
   F/T Dip. & PGCE 51,610
   Per Full Course 10,350
   Per Half Course 5,175

   B.Sc.; B.Sc. Agric & Home Econ; F/T Dip
   B.Sc. Nursing & F/T Dip. 53,525
   Per Full Course 10,740
   Per Half Course 5,370

2. UNDERGRADUATE TUITION FEES – PART TIME
   
i) IDE Per Module 2,990
   All Programmes P.A. 12,750

   ii) Adult Education Certificate & Diploma

       Per Year 3,560
       Per Full Course 1,170
       Per Half Course 585

3. RESIDENCE FEES
   
   Accomodation: CATEGORY ONE 10,925
       CATEGORY TWO (range) 3,900 to 5,400
   Food 17,370
   Daily rate (Students) 160
   Daily rate (Conference) 610
3. **SUPPLEMENTARY FEES**

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<td>Per Half Course</td>
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<td>Re-sit</td>
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4. **AFFILIATION FEES**

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5. **OTHER FEES**

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<td>Others</td>
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<td>Acceptance</td>
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<td>Transcripts (first copy free)</td>
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6. **TEACHING/INTERNSHIP/FILEDWORK ALLOWANCES PER WEEK** *(Recommended)*

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<td>PGCE</td>
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<td>Health Sciences – Other</td>
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<td>Health Sciences – Environmental Sc. 3rd year only</td>
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7. **BOOK ALLOWANCES**

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<td>(excl. Law)</td>
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8. **PROJECT ALLOWANCES**

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PAYMENTS TO BE DIRECTED TO

First National Bank
Student Fees Account
Account number: 57730018902
Branch Code: 281-064
Enquiries: 2517 0397 or 2517 0411, Student Finances

SCHOLARSHIP AND OTHER FINANCIAL ASSISTANCE

The University does not provide scholarships of any form to its students. Students are expected to secure adequate funding before they can register at the University. Some scholarship – awarding organisations are as follows:

Swaziland Govt. Scholarship Board (Swazi Citizen)
Ministry of Labour and Social Security
P.O. Box 198
MBABANE H100
Swaziland

Botswana Govt. Scholarship Board (Botswana Citizen)
Ministry of Education
Private Bag 005
GABORONE
Botswana