

UNIVERSITY OF SWAZILAND
INTERNAL MEMORANDUM
KWALUSENI

FROM: Registrar

TO: All Staff (K,L, & M)

DATE: 24 September, 2015

REF: Revised Almanac

re: REVISED 2015/2016 UNIVERSITY ALMANAC

It is advised that the Senate, at a meeting held on 22nd September 2015 approved a revised 2015/2016 University Almanac. It is attached herewith.



DR. S.S. SIMELANE

UNIVERSITY OF SWAZILAND

REVISED 2015/2016 UNIVERSITY ALMANAC

JULY	2015	KHOLWANE
Tuesday	7 th	Non-Academic Staff Committee
Monday	13 th	Supplementary Examination begins
Tuesday	21 st	Supplementary Examination ends
Monday	27 th	Faculty of Science and Engineering Board (Supplementary Examination Results) Faculty of Humanities Board (Supplementary Examination Results) Faculty of Social Sciences Board (Supplementary Examination Results)
Tuesday	28 th	Faculty of Agriculture and Consumer Sciences Board (Supplementary Examination Results) Academic Board, IDE (Supplementary Examination Results)
Wednesday	29 th	Faculty of Education Board (Supplementary Examination Results) Faculty of Commerce Board (Supplementary Examination Results) Faculty of Health Sciences Board (Supplementary Examination Results)
AUGUST	2015	INGCI
Tuesday	4 th	Senate (Supplementary Examination Results)
Wednesday	5 th	Orientation, Full time and IDE
Monday	10 th	Registration begins Staff Return from Leave
Friday	14 th	Registration ends
Saturday	15 th	Study Day, IDE
Sunday	16 th	Humanities Study Day (Year III & IV) IDE
Monday	17 th	Education Study Session begins Faculty of Agriculture and Consumer Sciences Board
Tuesday	18 th	Faculty of Education Board
Wednesday	19 th	Faculty of Humanities Board Academic and Administrative Staff Committee
Thursday	20 th	Faculty of Social Sciences Board

Friday	21 st	Last day for change of registration The Management Committee of the Consultancy and Training Centre Faculty of Commerce Board Faculty of Science and Engineering Board Education Study Session Ends Deans' and Directors' Committee
Saturday	22 nd	Study Day, IDE
Sunday	23 rd	Humanities Study Day (Year III & IV) IDE
Monday	24 th	Institute of Post-graduate Studies Board Faculty of Health Sciences Board Academic Board, IDE
Thursday	27th	<i>First semester begins (First day of Lectures)</i>
Saturday	29 th	Tutorial Day, IDE
Sunday	30 th	Humanities Study Day (Year III & IV) IDE

SEPTEMBER

2015

INYONI

Friday	4 th	Closing date for submission of applications for admissions (Post- Graduate Studies: January Intake)
Saturday	5 th	Tutorial Day, IDE
Sunday	6 th	Humanities Study Day (Year III & IV) IDE
Wednesday	9 th	Consultancy and Training Centre Board
Friday	11 th	Student Affairs Committee
Saturday	12 th	Education Study Day, IDE
Sunday	13 th	Humanities Study Day (Year III & IV) IDE
Thursday	17th	<i>Last day for change of registration</i>
Saturday	19 th	Study day, IDE
Sunday	20 th	Humanities Study Day (Year III & IV) IDE
Tuesday	22nd	<i>Senate</i>
Tuesday	29 th	Admissions Committee (Post- Graduate Studies: January intake)

OCTOBER

2015

IMPHALA

Thursday	8 th	University Council
Saturday	10 th	Graduation Ceremony
Monday	12th	<i>Short break begins</i>
Friday	16th	<i>Short break Ends</i> Last day for submission of first semester examination question papers Deans' and Directors' Committee

Saturday	17 th	Study Day, IDE
Sunday	18 th	Humanities Study Day (Year III & IV) IDE
Monday	19th	Faculty of Agriculture and Consumer Sciences Board Bookshop Committee Faculty of Humanities Board Strategic Planning and Implementation Committee
Tuesday	20th	Faculty of Science and Engineering Board Research Board
Wednesday	21st	Faculty of Education Board
Thursday	22nd	Faculty of Health Sciences Board The Management Committee of the Consultancy and Training Centre Academic Board, IDE
Friday	23rd	Faculty of Social Sciences Board Non-Academic Staff Committee
Saturday	24 th	Education Study Day, IDE
Sunday	25 th	Humanities Study Day (Year III & IV) IDE
Monday	26th	Institute of Post-graduate Studies Board Library Committee Faculty of Commerce Board Academic Planning Committee
Friday	30 th	General Services Committee Student Affairs Committee
Saturday	31 st	Tutorial Day, IDE
NOVEMBER	2015	LWETI
Sunday	1 st	Humanities Tutorial Day (Year III & IV) IDE
Monday	2 nd	Consultancy and Training Centre Board
Saturday	7 th	Tutorial Day, IDE
Sunday	8 th	Humanities Tutorial Day (Year III & IV) IDE
Tuesday	10 th	Academic and Administrative Staff Committee
Tuesday	17th	Senate
Wednesday	18 th	Finance Committee
Saturday	21 st	Make Up Day, IDE
Sunday	22 nd	Education Make up Day, IDE
Friday	27th	First Semester Ends (Last day of Lectures)
Monday	30th	Study week Begins

DECEMBER**2015****INGONGONI***Friday**4th**Study week Ends**Saturday**5th**CA Signing (IDE)**Monday**7th**First Semester Examination begins**Submission of Continuous**Assessment (CA) grades to**Tutors/Co-ordinators**Friday**18th**First Semester Examination Ends*

JANUARY**2016****BHIMBIDVWANE**

Monday	4 th	Marking of Examination scripts continues
Friday	8 th	Marking of Examination scripts Ends
Monday	11 th	Internal Moderation begins
Thursday	14 th	Internal Moderation Ends
Saturday	16 th	Study Day, IDE
Sunday	17 th	Humanities Study Day (Years III & IV) IDE
Monday	18 th	Education Study Session starts, IDE
		Submission of Examination grades to Tutors/Co-ordinators
Wednesday	20 th	Faculty of Agriculture and Consumer Sciences Board (First Semester Results)
		Faculty of Social Sciences Board (First Semester Results)
		Faculty of Health Sciences Board (First Semester Results)
Thursday	21 st	Faculty of Education Board (First Semester Results)
		Faculty of Science and Engineering Board (First Semester Results)
		Faculty of Humanities Board (First Semester Results)
		Faculty of Commerce Board (First Semester Results)
Friday	22 nd	Institute of Post-graduate Studies Board (First Semester Results)
		Institute of Distance Education Board (First Semester Results)
		Education Study Session ends, IDE
Saturday	23 rd	Study Day, IDE
Sunday	24 th	Humanities Study Day (Years III & IV) IDE
Monday	25 th	Humanities Study Session starts, IDE
Wednesday	27 th	Senate (First Semester Results)
Friday	29 th	Humanities Study Session ends, IDE
Saturday	30 th	Study Day, IDE
Sunday	31 st	Students return to residence Humanities Study Day (Years III & IV) IDE

FEBRUARY**2016****INDLOVANA**

Monday	1 st	Second Semester begins (First day of Lectures)
Friday	5 th	Faculty of Social Sciences Board
Saturday	6 th	Study Day, IDE
Sunday	7 th	Education Tutorial Day, IDE

Monday	8 th	Faculty of Agriculture and Consumer Sciences Board
Tuesday	9 th	Faculty of Education Board
Wednesday	10 th	Faculty of Humanities Board Strategic Planning and Implementation Committee
Thursday	11 th	University Council Institute of Post-Graduate Studies Board Bookshop Committee
Friday	12 th	Faculty of Science and Engineering Board
Saturday	13 th	Study Day, IDE
Sunday	14 th	Humanities Study Day, IDE
Monday	15 th	Faculty of Health Sciences Board
Tuesday	15 th	Academic Board, IDE
Wednesday	17 th	Library Committee
Thursday	18 th	Faculty of Commerce Board
Friday	18 th	Deans' and Directors' Committee
Saturday	20 th	Tutorial Day, IDE
Sunday	21 st	Humanities Tutorial Day (Years III & IV) IDE
Tuesday	23 rd	Academic and Administrative Staff Committee
Thursday	25 th	Board of Affiliated Institutions Student Affairs Committee
Saturday	27 th	Education Study Day, IDE
Sunday	28 th	Humanities Study Day (Years III & IV) IDE
Monday	29 th	The Management Committee of the Consultancy and Training Centre
MARCH	2016	INDLOVULENKHULU
Tuesday	1 st	Senate Closing date for submission of Applications for admissions
Thursday	3 rd	Non-Academic Staff Committee
Saturday	5 th	Study Day, IDE
Sunday	6 th	Humanities Study Day (Years III & IV) IDE
Monday	7 th	Short break begins
Friday	11 th	Consultancy and Training Centre Board Deans and Directors' Committee Short break ends
Saturday	12 th	Study Day, IDE Tutorial Day, IDE
Sunday	13 th	Humanities Study Day (Years III & IV) IDE
Monday	14 th	Faculty of Agriculture and Consumer

Tuesday	15 th	Sciences Board
Thursday	17 th	Faculty of Social Sciences Board
Friday	18 th	Faculty of Education Board
		Faculty of Humanities Board
		Strategic Planning and Implementation Committee
		Last day for submission of second semester examination question papers
Saturday	19 th	Tutorial day, IDE
Sunday	20 th	Humanities Tutorial Day (Years III & IV) IDE
Monday	21 st	Academic Board, IDE
Tuesday	22 nd	Bookshop Committee
Wednesday	23 rd	Faculty of Health Sciences Board
Thursday	24 th	Faculty of Commerce Board
		Institute of Post-Graduate Studies Board
		Academic Planning Committee
Friday	25 th	Faculty of Science and Engineering Board
		Capping and Striping Ceremony
Saturday	26 th	Tutorial Day, IDE
Sunday	27 th	Humanities Study Day (Years III & IV) IDE
Thursday	31 st	Finance Committee

APRIL

2016

MABASA

Saturday	9 th	Education Study Day, IDE
Sunday	10 th	Humanities Study Day (Years III & IV) IDE
Tuesday	12 th	Senate
Friday	15 th	Deadline for submission of theses
Saturday	16 th	Make-up day, IDE
Sunday	17 th	Humanities Tutorial Day, IDE
Thursday	21 st	University Council
Wednesday	27 th	Admissions Committee
Thursday	28 th	The Management Committee of Consultancy and Training Centre
Friday	29 th	Second Semester Ends
		Last day of Lectures
Saturday	30 th	Make Up Day, IDE

MAY

2016

INKHWEKHWETI

Sunday	1 st	Education Tutorial Day, IDE
Monday	3 rd	Study week begins
Wednesday	4 th	Academic and Administrative Staff Promotions Committee
		Research Board
Friday	6 th	Study week ends

Saturday	7 th	CA signing day
Monday	9 th	Second semester Examination begins Academic and Administrative Staff Committee Submission of Continuous Assessment (CA) grades to Tutors/Co-ordinators
Thursday	26 th	Second Semester Examination Ends
JUNE	2016	INHLABA
Saturday	4 th	Arrival of External Examiners (for Post-graduate programs only)
Saturday	11 th	Departure of External Examiners (For Post-graduate programs only)
Monday	13 th	Internal Moderation begins
Friday	17 th	Internal Moderation Ends
Monday	20 th	Submission of Examination grades to Tutors/Coordinators
Friday	25 th	Faculty of Science and Engineering Board (Results)
Monday	28 th	Faculty of Health Sciences Board (Results) Faculty of Humanities Board (Results) Faculty of Commerce Board (Results)
Tuesday	29 th	Faculty of Agriculture and Consumer Sciences Board (Results) Academic Board, IDE (Results) Institute of Post-Graduate Studies Board (Results) Faculty of Social Sciences Board (Results) Faculty of Education Board (Results)
Thursday	30 th	University Council
JULY	2016	KHOLWANE
Friday	1 st	General Services Committee Admissions Committee
Tuesday	5 th	Senate (Results)
Tuesday	12 th	Non-Academic Staff Committee
Monday	18 th	Supplementary Examination begins
Tuesday	26 th	Supplementary Examination ends

AUGUST	2016	INGCI
Monday	1 st	Faculty of Science and Engineering Board (Supplementary Examination Results) Faculty of Humanities Board (Supplementary Examination Results) Faculty of Social Sciences Board (Supplementary Examination Results)
Tuesday	2 nd	Faculty of Agriculture and Consumer Sciences Board (Supplementary Examination Results) Academic Board, IDE (Supplementary Examination Results)
Wednesday	3 rd	Faculty of Education Board (Supplementary Examination Results) Faculty of Commerce Board (Supplementary Examination Results) Faculty of Health Sciences Board (Supplementary Examination Results)
Tuesday	9 th	Senate (Supplementary Examination Results)
Wednesday	10 th	Orientation, Full time and IDE
Monday	15 th	Registration begins Staff Return from Leave
Friday	19 th	Registration ends
Saturday	20 th	Study Day, IDE
Monday	22 nd	Study Day, IDE First semester begins (First day of Lectures) Education Study Session begins Faculty of Agriculture and Consumer Sciences Board
Tuesday	23 rd	Faculty of Education Board
Wednesday	24 th	Faculty of Humanities Board Academic and Administrative Staff Committee
Thursday	25 th	Faculty of Social Sciences Board Last day for change of registration The Management Committee of the Consultancy and Training Centre Faculty of Commerce Board
Friday	26 th	Faculty of Science and Engineering Board Education Study Session Ends Deans' and Directors' Committee

Saturday	27 th	Study Day, IDE
Monday	29 th	Institute of Post-graduate Studies Board Faculty of Health Sciences Board Academic Board, IDE

SEPTEMBER

2016

INYONI

Thursday	8 th	Last day for change of registration
Friday	9 th	Closing date for submission of applications for admissions (Post- Graduate Studies: January Intake)
Wednesday	14 th	Consultancy and Training Centre Board
Friday	16 th	Student Affairs Committee
Tuesday	20 th	Senate
Saturday	24 th	Study day, IDE
Tuesday	27 th	Admissions Committee (Post-graduate Studies)